EMPIRE STATE COLLEGE
STATE UNIVERSITY OF NEW YORK

06077–SA-22
F-031–Rev. 6/2006

ENROLLMENT IN OTHER COLLEGES CROSS REGISTRATION FORM

WHO SHOULD USE THIS FORM

- If you are an Empire State College student who is cross registering at another institution, your cross-registered course will be included in your Empire State College registration and your enrollment charges will reflect your cross-registered course. When Student Accounting receives this form and your receipt from your host college, we will apply a credit to your account in the amount of your tuition for the cross-registered course(s) or the tuition paid at the host college, whichever is less.

* Empire State College has billing agreements with several community colleges. If you are cross registering into one of the community colleges that has a billing agreement with Empire State College, do not use this form. Use the Cross Registration Billing Agreement Form instead.

STUDENTS SHOULD APPLY FOR FINANCIAL AID AT EMPIRE STATE COLLEGE.
FINANCIAL AID STUDENTS MUST ALSO HAVE A FINANCIAL AID CONSORTIUM FORM ON FILE WITH FINANCIAL AID.

Part I To be filled out by Empire State College student

_____ _____
Last name First name Middle initial ID number

_____
Street City/State/Zip Code

Part II To be filled out by Empire State College mentor

Student has approval to take _____ credits at _____ College in the _____ term starting on _____ and ending on _____.

_____
Course title Number of credits

_____
Course title Number of credits

_____
Course title Number of credits

_____ _____ _____
Certified by Title Date

Part III To be filled out by instructing college

Student is registered for _____ credits in _____ term starting on _____ and ending on _____.

_____
Course title Number of credits

_____
Course title Number of credits

_____
Course title Number of credits

Please check one:
_____ Student has paid $_____ in tuition to this college.
_____ Tuition has been waived as the result of a cross-registration agreement.

_____ _____ _____
Certified by Title Date

STUDENTS
Keep a copy of this form. Return the completed original **along with a copy of your paid receipt** to:
Student Accounting
Empire State College
111 West Avenue
Saratoga Springs, NY 12866-6048