



### UUP Tuition Waiver

**Part I** *(To be completed by applicant)*

1. Name (please print) \_\_\_\_\_

2. Address \_\_\_\_\_

3. Phone: Home \_\_\_\_\_ Work \_\_\_\_\_

4. E-mail address \_\_\_\_\_ Student ID # \_\_\_\_\_

5. Campus where employed \_\_\_\_\_

6. Campus address \_\_\_\_\_

7. Official title \_\_\_\_\_ 8. Grade/rank \_\_\_\_\_

9. Employment status (check all which apply) Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Temporary \_\_\_\_\_  
on leave with pay \_\_\_\_\_ on leave without pay \_\_\_\_\_

10. Highest degree earned \_\_\_\_\_ Did you take courses last term? \_\_\_\_\_

11. Campus course being taken at \_\_\_\_\_ Are you in a degree program there? \_\_\_\_\_

12. Course information for which approval is requested by this application:  
Contract # \_\_\_\_\_ Contract name \_\_\_\_\_  
\*# Credit hours requesting waiver \_\_\_\_\_ # Credit hours of contract \_\_\_\_\_  
Term and year \_\_\_\_\_ Contract dates \_\_\_\_\_

13. Have you submitted a B140 Tuition Waiver application for this term? Yes \_\_\_\_\_ No \_\_\_\_\_

14. Employee signature \_\_\_\_\_ Date \_\_\_\_\_

**\*Please Note: 4 credit hours per term is the maximum waiver allowed at Empire State College. Registration is limited on a space available basis only.**

Student must turn completed form into center after verification of employment is completed by the employing campus.

**Part II** *(To be completed by employing campus)*

15. Verification by Human Resources or designated office

Authorized signature \_\_\_\_\_ Date \_\_\_\_\_

- 1. Student Accounting
- 2. Center
- 3. Student