

Transfer Articulation Agreement

Associate Degree (A.S.) in Business Administration to a Cohort Program for a Bachelor of Science (B.S.) degree in Business, Management and Economics with a concentration in Business Administration

Empire State College (ESC) and Finger Lakes Community College, both of the State University of New York, agree to develop a Transfer Agreement in Business Administration. The agreement is designed to support transfer students during their transition to Empire State College, and:

- Ease the transition process for FLCC graduates to an educational model comprising blended weekend residency courses, independent study, online courses, and small group seminars;
- Ensure a smooth transfer for FLCC graduates to Empire State College;
- Provide an affordable and convenient baccalaureate degree option for FLCC graduates who want to remain close to their homes and/or community;
- Provide clear guidelines for FLCC graduates to follow during the transition.

Empire State College will offer A.S. degree graduates in Business Administration from Finger Lakes Community College who choose to participate in this transfer program an opportunity to enroll in the cohort program leading to a Bachelor of Science degree. FLCC graduates meeting ESC's admissions requirements will become Empire State College students upon admission.

How Transfer to the Cohort Program Works

Empire State College requires 124 credits for a bachelor's degree, of which FLCC graduates in this B.S. cohort program would be expected to complete a minimum of 61 credits at Empire State College. Empire State College's requirements for a bachelor's degree entail a minimum of 45 upper-division credits, 24 of which must be in the concentration. Each participating student will be able to transfer all credits earned as part of their A.S. degree to Empire State College, as long as they fit into the student's designed bachelor's degree program.

FLCC students who wish to transfer more than 63 credits to Empire State College may elect to transfer under the guidelines of the existing Pathways Transfer agreement that permits the transfer of up to 79 credits at the 100-200 introductory level (through transcribed credit or prior learning assessment) and up to 93 credits total (including upper level transcribed credits or prior learning assessment). Such students would not enter the cohort program, but would

instead take advantage of the other modes of delivery available at Empire State College. (See Appendix B for additional general transfer guidelines.)

As part of this agreement, Empire State College will provide the following: (1) an opportunity to participate in a cohort program of weekend residencies at the FLCC Victor Campus, (2) individual or group educational planning and mentoring for all transferring Business Administration students, (3) outreach to faculty and transfer office staff at Finger Lakes Community College to provide program information, and (4) information sessions for students at FLCC, at Empire State College locations, and online.

Finger Lakes Community College agrees to provide: (1) access for transfer students to campus facilities and resources (e.g., library, academic support, computer labs), (2) promotion of the program on campus to current students, faculty advisors, and alumni, and (3) inclusion of this transfer agreement in any college publications where such agreements are listed (e.g., college catalog, website, transfer office brochures).

Business Administration (A.S.) to Business, Management and Economics (B.S.) students may enroll at Empire State College on a full or part-time basis. With advisement from their faculty mentor at ESC, students will design a degree program similar to the sample provided on page 4 for a concentration in Business Administration (Appendix A).

This agreement becomes effective when all signatures are affixed, and remains in effect for five years from that date (of last signature). The agreement may be amended or renewed by mutual agreement and will be formalized via revision of this agreement.

Sample Degree Plan

Please refer to Appendix A for a sample degree plan.

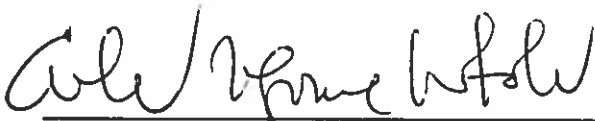
For Further Information

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Signatures to the Agreement

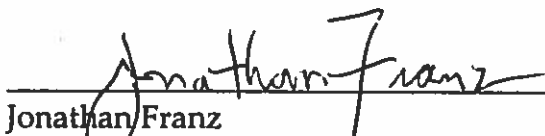
EMPIRE STATE COLLEGE



Alfred Ngome Ntoko
Provost

07/14/2015

Date

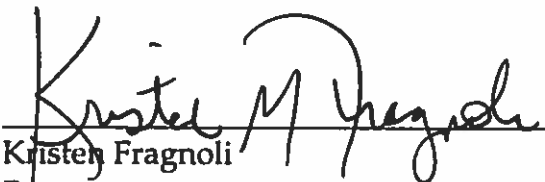


Jonathan Franz
Dean, Genesee Valley Center

7-6-15

Date

FINGER LAKES COMMUNITY COLLEGE



Kristen Fragnoli
Provost

6-17-15

Date



Cassy Kent
Chairperson of the Business Department

6/16/15

Date

Appendix A - Sample Degree Plan

Degree: Bachelor of Science
 Area of Study: Business, Management & Economics
 Concentration: Business Administration

Finger Lakes Community College – Business Administration (A.S.)

ECO 210 Principles of Macroeconomics	3
ECO 211 Principles of Microeconomics	3
ACC 101 Principles of Financial Accounting	4
ACC 102 Principles of Managerial Accounting	4
BUS 120 Business Organization	3
BUS 222 Marketing	3
BUS 227 Business Law I	3
Business elective	3
Computer Science elective	3

ENG 101 Composition I	3
ENG 102 Introduction to Literature	3
COM 100/110/115 Communications Course	3
HIS 100/101 Western Society I or II	3
HIS 110/111 United States History I or II	3
MAT 152 Pre-Calculus (or higher)	3
MAT 200 Intermediate Statistics	3
Science courses	8
Health / Physical Education electives	2
General Education elective	3

Credit Required for AS degree 63
 Total Advanced Standing 63

SUNY Empire State College – BME B.S. with concentration in Business Administration (Sample Only)

Business and Professional Communication	4
Social and Ethical Issues in Business	4
Organizational Behavior	4
International Business	4
Human Resources Management	4
Diversity in the Workplace	4
Marketing Management	4
Corporate Finance	4

Organizational Leadership	4
Management Information Systems	4
Strategic Management	4
Educational Planning	4
Entrepreneurship (elective)	4
Managerial Decision Making (elective)	4
Operations Management (elective)	3
Technology for Managers (elective)	2

Total Empire State College Credit 61
 Degree Program Total 124

SUNY ESC Degree Requirements for a Bachelor of Science Degree

Degree	Minimum Total Credits	Minimum credits taken at ESC	Minimum Liberal Studies	Minimum SUNY Gen Ed	Advanced-level in Concentration	Advanced-level in Program
B.S.	124	31	62	30	24	45

Appendix B

Empire State College General Policies and Procedures for Transfer

1. Students successfully completing degree requirements for an A.A., A.S., or A.A.S. and transferring in the entire associate degree will be able to transfer to Empire State College all credit earned for the associate degree, including "D" grades that are part of the completed degree. If the entire associate degree is not used toward the Empire State College degree program, "D" grades are not transferable.
2. The residency requirement for a 124 credit bachelor's degree is 31 credits. Students may transfer in the remaining 93 credits through transcribed credit and/or prior learning assessment¹. A student may exceed stated credit minimums in certain circumstances to preserve the integrity of components that meet degree requirements.
3. Any courses taken at Finger Lakes Community College beyond the associate degree will be evaluated for transfer separately from the associate degree based on Empire State College's advance standing policies.
4. There is no statute of limitations regarding the age of acceptable learning substantiated by transcript except in some areas, technologies and science for instance, where that learning may be outmoded and may not be accepted if it is crucial to the structure of a degree program concentration.
5. Students earning a bachelor's degree from Empire State College must fulfill all graduation requirements, which include completing 45 advanced-level credits of which 24 are in the concentration. SUNY also requires the completion of 30 general education credits across 7 of 10 designated areas, which must include mathematics and basic communication.
6. All students need to complete the application process and meet all admissions criteria before being accepted to Empire State College. Students must submit the Empire State College Application for Admission form along with an official transcript(s) of their completed course work to the Office of Admissions, Empire State College, 2 Union Avenue, Saratoga Springs, NY 12866. These forms can be found at www.esc.edu/admissions.

Active, Reserve and Guard Army soldiers should apply and register through the GoArmyEd portal - <https://www.goarmyed.com>. Soldiers may contact the Office of Veteran and Military Education for assistance at military.programs@esc.edu or 518-587-2100 ext. 2779.

¹ Prior learning assessment includes NYSED approved degree granting institutions, Pre-evaluated credit (NCCRS, ACE, ESC PLE) and other approved sources. For full list visit: <http://www.esc.edu/degree-planning-academic-review/prior-learning-assessment/evaluation-prior-college-level-learning/>

AS Business Administration to BS Business, Management and Economics with a concentration in Business Administration

	<u>Met</u>	<u>Hrs.</u>		<u>Met</u>	<u>Hrs.</u>
Humanities – Required hours 9					
a.	—	3		—	3
b.	—	3		—	3
c.	—	3		—	3
			Information Management – Required hours 3		
			a.	—	3
Social Science – Required hours 9					
a.	—	3		—	3
b.	—	3		—	3
c.	—	3		—	3
d.	—	3		—	3
			Business – Required hours 20		
			a.	—	4
			b.	—	4
			c.	—	3
			d.	—	3
			e.	—	3
			f.	—	3
			Business Elective:		
			Choose one course from the following prefixes:		
			ACC, BUS, CSC, HTM	—	3
Mathematics – Required hours 6					
a.	—	3		—	3
b.	—	3		—	3
Science – Required hours 8					
a.	—	4		—	4
			Choose one of the following sequences:		
			• BIO 118/BIO 119 Contemporary Biology I & II	—	3
			• BIO 121/BIO 122 General Biology I & II	—	3
			• CHM 121/CHM 122 General Chemistry I & II	—	3
			• PHY 118/PHY 119 College Physics I and II	—	3
			• PHY 151/PHY 152 General Physics I & II	—	3
			General Electives – Required hours 3	—	3
			a.	—	3
			Physical Education – Required hours 2	—	2
			a.	—	1
			b.	—	1

NOTES:
 1. This advisement guide has been developed in collaboration with representatives from SUNY Empire State College, for the purpose of helping students meet FLCC graduation requirements while preparing for transfer to SUNY Empire State College. The recommendations may include courses which are beyond the minimum requirements for FLCC graduation. Students are responsible for ensuring that their course selection meets requirements of FLCC graduation as well as those of SUNY Empire State College. For information about minimum FLCC graduation requirements, see the College's catalog or your academic advisor. For information about SUNY Empire State College requirements, contact Laura Jezsik, Outreach and Recruitment Specialist, (585) 224-3200 ext. 3269 or Laura.Jezsik@esc.edu.