



**Monroe Community College**  
STATE UNIVERSITY OF NEW YORK



**EMPIRE STATE  
COLLEGE**

STATE UNIVERSITY OF NEW YORK

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## Pathways Transfer Agreement (MOU)

### Associate's Degree to Bachelor of Science in Fire Services Administration

Empire State College (ESC) and Monroe Community College (MCC), both of the State University of New York, agree to develop a Pathways Transfer Agreement in Fire Service Administration. The agreement is designed to support transfer students during their transition to Empire State College, and:

- Ensure a smooth transfer for MCC graduates to Empire State College;
- Ease the transition process for MCC graduates to an educational model comprised of independent study, online courses, and small group seminars;
- Provide an affordable and convenient baccalaureate degree option for MCC graduates who want to remain close to their homes and/or community;
- Provide clear guidelines for MCC graduates to follow during the transition.

Empire State College will offer AS degree graduates in Fire Protection Technology from Monroe Community College an opportunity to participate in the Pathways transfer program into the Bachelor of Science degree. MCC graduates meeting ESC's admissions requirements will become Empire State College students upon admission.

#### How the Pathways Program Works

During their first year at Empire State College, full-time and part-time students in the Pathways Program, with guidance from their faculty mentor, may cross-register for additional credits at Monroe Community College beyond the associate's degree. These lower-division credits will be applicable to the baccalaureate degree program by satisfying SUNY General Education requirements or needed pre-requisite courses. Up to 80 total credits could be transferred in from MCC, leaving at least 45 advanced-level credits to be completed at Empire State College. This includes 24 advanced credits within the Fire Services Administration concentration, consistent with the College's requirements for a bachelor's degree.

A benefit for Monroe Community College is the potential to receive tuition revenue for the additional cross registered credits taken by each Pathways student. Each participating student will be able to transfer all credits earned as part of their associate's degree to Empire State College, as long as they fit into the student's designed bachelor's degree program.

As part of the agreement, Empire State College will provide the following: (1) individual educational planning and mentoring for all Fire Services Administration students, (2) outreach to faculty and transfer office staff at Monroe Community College to provide program information, and (3) offer information sessions for students on the MCC campus, at Empire State College locations, and online.

Monroe Community College agrees to provide: (1) access for cross-registered Pathways students to campus facilities and resources (i.e. Library, academic support, computer labs), (2) promotion of the program on campus to current students, faculty advisors, and alumni, and (3) to include this transfer agreement in any college publications where such agreements are listed (i.e. college catalog, website, transfer office brochures).

Fire Services Administration students may enroll at Empire State College on a full or part-time basis. With advisement from their faculty mentor at ESC, students may elect to design a degree program similar to the sample provided on pages 4.

### Sample Degree Plan

Please refer to Appendix A for a sample degree plan.



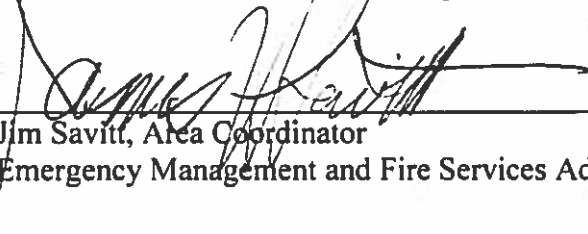
### For Further Information

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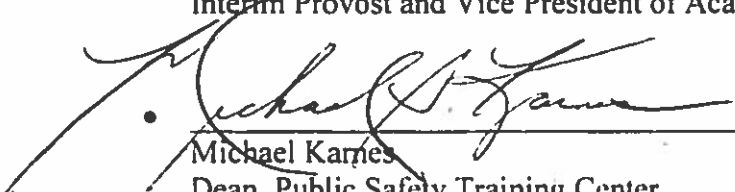
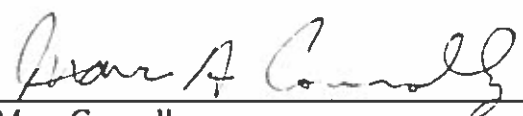
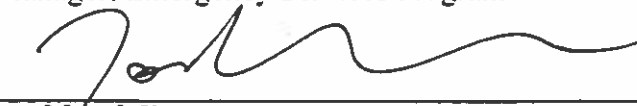
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Signatures to the Agreement

**EMPIRE STATE COLLEGE**

-   
Deborah Amory  
Acting Provost  
6/10/14  
Date
-   
Tom Mackey  
Dean, Center for Distance Learning  
6/17/14  
Date
-   
Jim Savitt, Area Coordinator  
Emergency Management and Fire Services Administration  
17 June 2014  
Date

**MONROE COMMUNITY COLLEGE**

-   
Jeffrey Bartkovich  
Interim Provost and Vice President of Academic Services  
Aug 4 - 2014  
Date
-   
Michael Karnes  
Dean, Public Safety Training Center  
Fire Protection Technology  
7-21-14  
Date
-   
Marc Connolly  
Manager, Emergency Services Program  
7/21/2014  
Date
-   
Todd Oldham  
Vice President  
Economic Development and Innovative Workforce Services  
7/31/14  
Date

**Appendix A  
Sample Degree Plan**

Degree: Bachelor of Science  
 Area of Study: Public Affairs  
 Concentration: Fire Service Administration

**SUNY Monroe Community College – Fire Protection Technology (A.S.)**

Fire Behavior and Combustion	3
Fire Prevention and Inspection	3
Building Materials and Construction	3
History of the Fire Service	3
Public Safety Electives	6
Fire Investigation: Cause and Origin	3
Hazardous Materials Technician	3
Fire Service Hydraulics	3
Fire Service Strategy and Tactics	3

* English Composition	3
* Survey of Mathematics	3
* Liberal Arts Elective	3
* Social Science Elective	3
* Natural Science Electives	6
Health / PE	1
Physical Education Elective	1
* Liberal Arts Electives	6
* Introduction to Psychology	3
* Introduction to Ethics	3

Total Transcript Credit                   62  
 Total Advanced Standing               62

**SUNY Empire State College (Sample Only)**

*+ Mass Disasters: Implications for Public Policy	4
+ Fire Prevention, Organization & Mgmt	4
+ Personnel Mgmt for Fire & Emergency Services	4
+ Disaster and Fire Defense Planning	4
*+ Political & Legal Foundations of Fire Protection	4
+ Risk Analysis and Hazard Mitigation	4
+ Managerial Issues in Hazardous Materials	4
*+ Survey of Social Science Research Methods	4
*+ Fire Related Human Behavior	4
+ Training and Education for Fire and Emergency Services	4

* Educational Planning	4
*+ Public Finance and Budgeting	4
* Introduction to Public Policy	4
* Public Sector Ethics	2
* Fire and Western Civilization	4
* State and Local Government	4

Total Empire State College Credit           62  
 Degree Program Total                       124

Note – Courses at Empire State College can be taken through the online program or a combination of contracts through any regional location across New York State. This is a sample only and additional options are available.

(\*) Liberal Studies      (+) Advance Level

**Appendix B**  
**Empire State College Policies and Procedures for Transfer**

1. Students successfully completing degree requirements for an A.A., A.S., or A.A.S. and transferring in the entire associate degree will be able to transfer to Empire State College all credit earned for the associate degree, including "D" grades that are part of the completed degree. If the entire associate degree is not used toward the Empire State College degree program, "D" grades are not transferable.
2. The maximum advanced standing allowed toward a bachelor's degree is 96 credits, which means that students must complete at least 32 credits at Empire State College.
3. Any courses taken at Monroe Community College beyond the associate degree will be evaluated for transfer separately from the associate degree based on Empire State College's advance standing policies.
4. There is no statute of limitations regarding the age of acceptable learning substantiated by transcript except in some areas, technologies and science for instance, where that learning may be outmoded and may not be accepted if it is crucial to the structure of a degree program concentration.
5. Students earning a bachelor's degree from Empire State College must fulfill all graduation requirements, which include completing 45 advanced-level credits of which 24 are in the concentration. SUNY also requires the completion of 30 general education credits across 7 of 10 designated areas, including mathematics and basic communication.
6. All students need to complete the application process and meet all admissions criteria before being accepted to Empire State College. Students must submit the Empire State College Application for Admission form along with an official transcript(s) of their completed course work to the Office of Admissions, Empire State College, 2 Union Avenue, Saratoga Springs, NY 12866. These forms can be found at [www.esc.edu/admissions](http://www.esc.edu/admissions). Active, Reserve and Guard Army soldiers should apply and register through the GoArmyEd portal - <https://www.goarmyed.com>. Soldiers may contact the Office of Veteran and Military Education for assistance at [military.programs@esc.edu](mailto:military.programs@esc.edu) or 518-587-2100 ext. 2779.