

Pathways Transfer Articulation Agreement

Associate Degree (A.S.) in Business Administration to Bachelor of Science in
Business, Management and Economics with a concentration
in Business Administration

Empire State College (ESC), of the State University of New York, and Queensborough Community College (QCC), of the City University of New York, agree to develop a Pathways Transfer Agreement in Business Administration. The agreement is designed to support transfer students during their transition to Empire State College, and:

- Ease the transition process for QCC graduates to an educational model comprised of independent study, online courses, and small group seminars;
- Ensure a smooth transfer for QCC graduates to Empire State College;
- Provide an affordable and convenient baccalaureate degree option for QCC graduates who want to remain close to their homes and/or community;
- Provide clear guidelines for QCC graduates to follow during the transition.

Empire State College will offer A.S. degree graduates in Business Administration from Queensborough Community College an opportunity to participate in the Pathways Transfer Program into a Bachelor of Science degree. QCC graduates meeting ESC's admissions requirements will become Empire State College students upon admission.

How the Pathways Transfer Program Works

During their first year at Empire State College, students in the Pathways Transfer Program may, with advisement, cross-register for additional credits at Queensborough Community College beyond the associates degree. These lower-division credits will be applicable to the baccalaureate degree program by satisfying SUNY General Education requirements or needed pre-requisite courses. Up to 80 total credits can be transferred in from QCC, leaving at least 45 upper-level credits to be completed at Empire State College. This includes 24 upper-level credits within the Business Administration concentration, consistent with the College's requirements for a bachelor's degree. Each participating student will be able to transfer all credits earned as part of their associate's degree to Empire State College, as long as they fit into the student's designed bachelor's degree program.

As part of the agreement, Empire State College will provide the following: (1) individual educational planning and mentoring for all Business Administration students, (2) outreach to faculty and transfer office staff at Queensborough Community College to provide program

information, and (3) offer information sessions for students at QCC, at Empire State College locations, and online.

Queensborough Community College agrees to provide: (1) access for cross-registered Pathways transfer students to campus facilities and resources (i.e. Library, academic support, computer labs), (2) promotion of the program on campus to current students, faculty advisors, and alumni, and (3) to include this transfer agreement in any college publications where such agreements are listed (i.e. college catalog, website, transfer office brochures).

Business Administration students may enroll at Empire State College on a full or part-time basis. With advisement from their faculty mentor at ESC, students may elect to design a degree program similar to the sample provided on page 4.

This agreement becomes effective when all signatures are affixed, and remains in effect for five years from that date (of last signature). The agreement may be amended or renewed by mutual agreement and will be formalized via revision of this agreement.

Sample Degree Plan

Please refer to Appendix A for a sample degree plan.

For Further Information

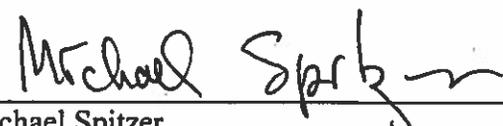
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SUNY Empire State College
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Queensborough Community College
Administration Building
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Signatures to the Agreement

EMPIRE STATE COLLEGE

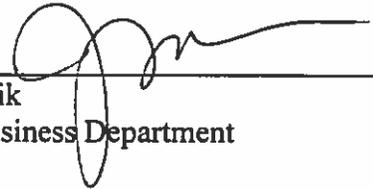
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Deborah Amory
Acting Provost 3/27/13
Date
- 

Michael Spitzer
Dean, Long Island Center 4/2/13
Date

QUEENSBOROUGH COMMUNITY COLLEGE

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Karen Steele
Interim Vice President for Academic Affairs 5/14/13
Date
- 

Jonas Falik
Chair, Business Department 5/3/13
Date

Appendix A - Sample Degree Plan

Degree: Bachelor of Science
 Area of Study: Business, Management and Economics
 Concentration: Business Administration

CUNY Queensborough Community College – A.S. Business Administration

Principles of Accounting I	4
Principles of Accounting II	4
Business Organization and Management	3
* Principles of Statistics [1F]	3
Business Law I	3
Introduction to Information Systems and Technologies	3
Elements of Marketing	3
* Introduction to Microeconomics [3F]	3
Principles of Finance	3
* Introduction to Macroeconomics [3F]	3
Business Elective	3

* English Composition I [10F]	3
* English Composition II	3
* Foreign Language or General Education	4
* Pre-calculus and Elements of Calculus [1F]	4
* Laboratory Science [2F]	4
Physical/Health Education	1
* (American) History [4F]	3
* Speech Communication	3

Total Transcript Credit 60
 Total Advanced Standing 60

SUNY Empire State College (Sample Only)

* + Organizational Behavior	4
* + Business Ethics	4
+ Management Information Systems	4
* + Globalization	4
+ Human Resources Management	4
+ Financial Management	4
* + Labor Relations	4
+ Diversity Management	4
+ Strategic Management (Capstone)	4

* + Educational Planning	4
* Humanities/Western Civ/Other World/Arts	4
* Humanities/Western Civ/Other World/Arts	4
* + Advanced Liberal Arts Study	4
* + Advanced Liberal Arts Study	4
* + Advanced Liberal Arts Study	4
* Liberal Arts Study	4
* Liberal Arts Study	4

(*) Liberal Studies (+) Advanced Level

Total Empire State College Credit 68
 Degree Program Total 128

Addendum B
Empire State College Policies and Procedures for Transfer

1. Students successfully completing degree requirements for an A.A., A.S., or A.A.S. and transferring in the entire associate degree will be able to transfer to Empire State College all credit earned for the associate degree, including "D" grades that are part of the completed degree. If the entire associate degree is not used toward the Empire State College degree program, "D" grades are not transferable.
2. The maximum advanced standing allowed toward a bachelor's degree is 96 credits, which means that students must complete at least 32 credits at Empire State College.
3. Any courses taken at Queensborough Community College beyond the associate degree will be evaluated for transfer separately from the associate degree based on Empire State College's advance standing policies.
4. There is no statute of limitations regarding the age of acceptable learning substantiated by transcript except in some areas, technologies and science for instance, where that learning may be outmoded and may not be accepted if it is crucial to the structure of a degree program concentration.
5. Students earning a bachelor's degree from Empire State College must fulfill all graduation requirements, which include completing 45 advanced-level credits of which 24 are in the concentration and 30 general education credits across ten designated areas.
6. All students need to complete the application process and meet all admissions criteria before being accepted to Empire State College. Students must submit the Empire State College Application for Admission form along with an official transcript of their completed course work to the Office of Admissions, Empire State College, 2 Union Avenue, Saratoga Springs, NY 12866. These forms can be found at www.esc.edu/admissions.