



Pathways Transfer Articulation Agreement in Health Services Administration

Health Studies (A.S.) to Human Services (B.S.) with concentrations in
Health Services Administration and Health Services
(with guaranteed admission)

Empire State College (SUNY Empire) and Broome Community College (SUNY Broome) both of the State University of New York, agree to enter into a Pathways Transfer Agreement in Health Services and Health Services Administration. The agreement is designed to support transfer students during their transition to Empire State College, and:

- Ease the transition process for SUNY Broome graduates to an educational model that allows students to select courses which are online, independent studies, blended learning, and/or small group seminars;
- Ensure a smooth transfer for SUNY Broome graduates to Empire State College;
- Provide an affordable and convenient baccalaureate degree option for SUNY Broome graduates who want to remain close to their homes and/or community;
- Provide clear guidelines for SUNY Broome graduates to follow during the transition.

Empire State College will offer associate degree graduates in Health Studies from SUNY Broome an opportunity to participate in the Pathways Transfer Program into a Bachelor of Science degree. Further, SUNY Broome graduates will be able to transfer all credits earned as part of their associate degree to SUNY Empire upon enrollment.

How the Pathways Transfer Program Works

During their first year at SUNY Empire, students in the Pathways Transfer Program may, with advisement, elect to cross-register for additional credits at SUNY Broome beyond the associate degree (up to a total of 79 lower-division credits). These lower-division credits will be applicable to the baccalaureate degree program by satisfying SUNY General Education requirements or needed pre-requisite courses.

SUNY Empire requires 124 credits for a bachelor's degree, of which SUNY Broome graduates must complete a minimum of 31 credits at SUNY Empire. A minimum of 45 upper-division credits, 24 of which must be in the concentration, are required consistent with SUNY Empire's requirements for a bachelor's degree. The remaining 79 lower-division credits can be

transferred in through transcribed credit or prior learning assessment. Each participating student will be able to transfer all credits earned as part of their A.S degree to SUNY Empire, as long as they fit into the student's designed bachelor's degree program (see Appendix C for additional details). Additional sources of advanced standing credits may include:

- Individualized Prior Learning Assessment (iPLA)
- Transcript credit from a regionally accredited college or university
- Standardized exams, such as CLEP or other exams
- Military credit evaluated by the American Council on Education (ACE)
- Licenses or training evaluated by Empire State College

Benefits for Broome Community College Transfer Students

SUNY Empire will provide the following benefits for participating SUNY Broome students:

- Guaranteed admission to the Health Services Administration or Health Services (Human Services B.S.) program for A.S. degree graduates in Health Studies
- Provision of a one-time \$100 *Better Together* transfer scholarship
- Waiver of the \$50 orientation fee
- Waiver of the admissions application essay

To be eligible, SUNY Broome transfer students must have completed an associate degree within the last 3 years, or be entering their final year of an associate degree program.¹

A unique application code for interested students to use during the admissions application process will be created by SUNY Empire and provided to appropriate staff members in the transfer advisement office and the academic department at SUNY Broome for distribution.

Benefits for Active Military, Veterans, and Spouses

SUNY Empire has a long-standing commitment of supporting active military, veterans and family members, and enthusiastically pledges to maintain its commitment to provide the following benefits and services to military-aligned students, and as they may be amended from time to time by SUNY Empire:

- Pre-enrollment advising and an Evaluated Education Plan (EEP) with a review of anticipated transfer credits prior to enrollment
- Waive all mandatory fees for military members (active-duty, guard, reserve and veterans) along with their spouses. Waived fees include: orientation fee, college fee, student activity fee, technology fee, health and wellness fee, portfolio (assessment) fee, and program amendment fee.
- Individualized Prior Learning Assessment (iPLA) fees are waived for military members

¹ Note that this applies only to the completion date of the associate degree, and not when all of the courses within the degree were completed. Please refer to "Appendix C", item #4.

- Support military-aligned students through Veterans Affairs (VA) and Tuition Assistance (TA) funding processes
- Access to the Office of Veteran and Military Education (OVME) and its dedicated resources to support student success all the way through to degree completion.

Benefits for Employees of Broome Community College

Employees of SUNY Broome may participate in the Pathways Transfer Program and become students at SUNY Empire by way of this Agreement. Employees who already hold an associate degree are eligible for the benefits as listed above for transfer students, regardless of when they received their degree. Further, employees who hold a bachelor's degree and wish to pursue a graduate degree at SUNY Empire are eligible for the following benefits:

- Waiver of the \$50 graduate admission / orientation fee
- \$100 graduate student scholarship in the first term of matriculated enrollment in the School for Graduate Studies
- A single point of contact at the School for Graduate Studies to guide new students through the admissions, enrollment and orientation process. As of the signing of this Agreement, the contact person is:
 Evan Reese
 Graduate Outreach and Academic Advisement Coordinator
Evan.Reese@esc.edu
 (800) 847-3000 ext. 2904

For a complete list of graduate level degree and certificate programs offered by SUNY Empire, or to apply, please go to <https://www.esc.edu/graduate-studies/>.

Guidelines of the Agreement

As part of the agreement, SUNY Empire will provide the following: (1) individual educational planning and mentoring for all transferring Health Services Administration students, (2) outreach to faculty and transfer office staff at SUNY Broome to provide program information, and (3) offer information sessions for students at SUNY Broome, at SUNY Empire locations, and online.

SUNY Broome agrees to provide: (1) access for cross-registered Pathways transfer students to campus facilities and resources (i.e. library, academic support, computer labs), (2) promotion of the program to current students, faculty advisors, and alumni, and (3) to include this transfer agreement in any college publications where such agreements are listed (i.e. college catalog, website, transfer office brochures).

Health Studies (A.S.) to Health Services or Health Services Administration (Human Services B.S.) students may enroll at SUNY Empire on a full or part-time basis. With advisement from their faculty mentor at SUNY Empire, students may elect to design a degree program similar to the ones provided in Appendix A and B.

This agreement becomes effective when all signatures are affixed, as of the date of the last signature, and remains in effect for 5 years or until one or both institutions deem it necessary to terminate the Agreement. The agreement may be amended by mutual agreement and will be formalized via revision of this agreement.

For Further Information

Empire State College

Laura Jezsik
Student Services and Recruitment Specialist
Southern Tier and Finger Lakes regions
ROCenroll@esc.edu
(585) 224-3269

Broome Community College

Valerie Carnegie
Chair, Career and Transfer Services
Bachelor Partnership Center
carnegievm@sunybroome.edu
(607) 778-5364

[Signature Page follows]

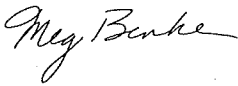
Signatures to the Agreement

EMPIRE STATE COLLEGE



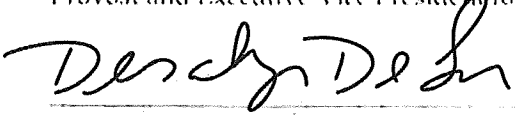
Dr. Nathan Gonyea
Officer in Charge

6/4/21
Date



Dr. Meg Benke
Provost and Executive Vice President for Academic Affairs


5/27/2021
Date



Dr. Desalyn De-Souza
Dean, School of Human Services

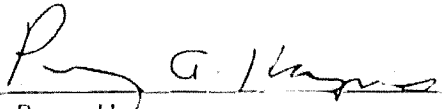
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BROOME COMMUNITY COLLEGE



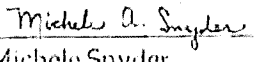
Dr. Kevin Drumm
President

5-7-2021
Date



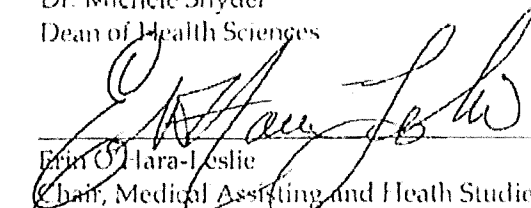
Dr. Penny Haynes
Vice President for Academic Affairs

5/7/2021
Date



Dr. Michele Snyder
Dean of Health Sciences

5/7/2021
Date



Erin O'Hara-Leslie
Chair, Medical Assisting and Health Studies

5-7-21
Date

**Appendix A
Sample Degree Plan
Health Studies to Health Services Administration**

Degree: Bachelor of Science
 Program: Human Services
 Concentration: Health Services Administration

SUNY Broome Community College – Health Studies (A.S.)

HST 100 Seminar in Health Science	1
HST 207 Capstone for Health Careers	1
Health Related electives	24

BIO 131 Anatomy and Physiology I	4
BIO 132 Anatomy and Physiology II	4
SOC 110 Introduction to Sociology	3
PSY 110 General Psychology	3
ENG 110 College Writing I	3
ENG 220 Communicating About Ideas & Values	3
General Education – Mathematics elective	3
General Education – U.S. History elective	3
General Education – The Arts elective	3
Humanities elective	3
Personal Success Strategies	1
Physical Education (cardiovascular recommended)	1

Total SUNY Broome Credits 60

SUNY Empire State College – Human Services (B.S.): Concentration in Health Services Administration (upper-division, sample only)

HLAD 2010 The United States Health Systems	4
HLAD 3015 Comparative Health Systems	4
HLAD 3020 Cultural Competency in Healthcare	4
HLAD 3025 Economic Issues in Health Care	4
HLAD 3045 Healthcare Ethics	4
HLAD 3050 Healthcare Management	4
HLAD 3055 Managed Care	4
HLAD 3127 Infections and Epidemics: Biocultural Perspectives	4
HLAD 4015 Healthcare Policy	4
HLAD 4020 Leadership in Healthcare	4
HLHS 3132 US Healthcare System: Structure & Finance	4
HLHS 4127 Women and the Business of Healthcare	4
HUSV 3025 Funding & Human Service Organizations	4
HSCI 3200 Health Informatics	4

Educational Planning	4
Liberal Arts elective	4

**Total Empire State College Credit 64
 Degree Program Total 124**

Appendix B
Sample Degree Plan
Health Studies to Health Services

Degree: Bachelor of Science
 Program: Human Services
 Concentration: Health Services

SUNY Broome Community College – Health Studies (A.S.)

HST 100 Seminar in Health Science	1
HST 207 Capstone for Health Careers	1
Health Related electives	24

BIO 131 Anatomy and Physiology I	4
BIO 132 Anatomy and Physiology II	4
SOC 110 Introduction to Sociology	3
PSY 110 General Psychology	3
ENG 110 College Writing I	3
ENG 220 Communicating About Ideas & Values	3
General Education – Mathematics elective	3
General Education – U.S. History elective	3
General Education – The Arts elective	3
Humanities elective	3
Personal Success Strategies	1
Physical Education (cardiovascular recommended)	1

Total SUNY Broome Credit 60

SUNY Empire State College – Human Services (B.S.): Concentration in Health Services (upper-division, sample only)

HLAD 2010 The United States Health Systems	4
HLAD 3005 Community Health	4
HLAD 3015 Comparative Health Systems	4
HLAD 3020 Cultural Competency in Healthcare	4
HLAD 3035 Community Health Education and Communication	4
HLAD 3045 Healthcare Ethics	4
HLAD 3050 Healthcare Management	4
HLAD 3055 Managed Care	4
HLAD 3127 Infections and Epidemics: Biocultural Perspectives	4
HLAD 4015 Healthcare Policy	4
HLAD 4020 Leadership in Healthcare	4
Program elective	4
Program elective	4

Educational Planning	4
Liberal Arts elective	4
Elective	4

Total Empire State College Credit 64
Degree Program Total 124

Appendix C

Empire State College Policies and Procedures for Transfer

1. Students successfully completing degree requirements for an A.A., A.S., or A.A.S. and transferring in the entire associate degree will be able to transfer to Empire State College all credit earned for the associate degree, including “D” grades that are part of the completed degree. If the entire associate degree is not used toward the Empire State College degree program, “D” grades are not transferable.
 2. The residency requirement for a 124 credit bachelor’s degree is 31 credits. Students may transfer in up to the remaining 93 total credits (up to 79 lower-division credits) through transcribed credit and/or prior learning assessment.² A student may exceed stated credit minimums in certain circumstances to preserve the integrity of components that meet degree requirements.
 3. Any courses taken at Broome Community College beyond the associate degree will be evaluated for transfer separately from the associate degree based on Empire State College’s advance standing policies.
 4. There is no statute of limitations regarding the age of acceptable learning substantiated by transcript except in some areas, technologies and science for instance, where that learning may be outmoded and may not be accepted if it is crucial to the structure of a degree program concentration.
 5. Students earning a bachelor’s degree from Empire State College must fulfill all graduation requirements, which include completing 45 advanced-level credits of which 24 are in the concentration. SUNY also requires the completion of 30 general education credits across 7 of 10 designated areas, including mathematics and basic communication.
 6. All students need to complete the application process and meet all admissions criteria before being accepted to Empire State College. Students must submit the Empire State College Application for Admission form along with an official transcript(s) of their completed course work to the Office of Admissions, Empire State College, 111 West Avenue, Saratoga Springs, NY 12866. These forms can be found at www.esc.edu/admissions.
- Active, Reserve and Guard Army soldiers should apply and register through the GoArmyEd portal - <https://www.goarmyed.com>. Soldiers may contact the Office of Veteran and Military Education for assistance at military.programs@esc.edu or 518-587-2100 ext. 2779.
7. Both colleges acknowledge the confidential nature of student information that may be exchanged between them. As such, both colleges agree that this information must be kept secure, confidential, and only disclosed for academic reasons. Student information will not be shared with third parties, and all FERPA regulations will be adhered to.

² Prior learning assessment includes NYSED approved degree granting institutions, Pre-evaluated credit (NCCRS, ACE, SUNY Empire PLE) and other approved sources. For full list visit: <http://www.esc.edu/degree-planning-academic-review/prior-learning-assessment/evaluation-prior-college-level-learning/>