

**PATHWAYS TRANSFER PROGRAM ARTICULATION AGREEMENT  
FOR THE TRANSFER OF STUDENTS FROM SUNY BROOME COMMUNITY COLLEGE INTO  
THE BACHELOR'S DEGREE PROGRAMS AT SUNY EMPIRE STATE COLLEGE**

Empire State College (ESC), and Broome Community College (SUNY Broome), both of the State University of New York, agree to develop a Pathways Transfer Program agreement. This agreement assures that qualified students completing any Associate in Arts (AA), Associate in Science (AS), or Associate of Applied Science (AAS) degree at SUNY Broome will be able to transfer seamlessly to Empire State College. This agreement also establishes procedures for graduates of SUNY Broome to obtain the appropriate bachelor's degree (BA, BS, and BPS) at Empire State College.

***Terms of the Agreement***

1. Empire State College agrees, for those students who successfully complete an associate degree (AA, AS, AAS) at SUNY Broome and meet Empire State College's admissions requirements, to accept the entire associate degree from SUNY Broome into a bachelor's degree program. Empire State College's nursing program is selective and has additional program specific admission requirements.
2. SUNY Broome students have the ability to transfer up to 79 lower-division credits towards an Empire State College bachelor's degree, with the remaining 45 credits (of the 124 credit bachelor's degree) to be completed at the upper-division level with Empire State College. Upon completion of an associate degree, SUNY Broome students, with appropriate advisement, may complete additional credits up to the 79-credit limit at the community college. Please refer to the *Post-Associate Degree Options* section of this agreement for further details.
3. The maximum amount of advanced standing a student may be granted at ESC is 93 total credits. This total would include lower and upper-division transcript credits, pre-evaluated credit (such as ACE or military credits), and prior learning assessment, as long as those credits fit into an approved degree program. Additional details are found in the *Academic Guidelines* section of this agreement.
4. Each college agrees to give the widest possible publicity to the establishment of this agreement, such as inclusion of procedures and descriptions in catalogs, bulletins and webpages. This literature clearly specifies the persons or offices to contact at each institution.
5. SUNY Broome agrees to advise interested students, alumni and faculty advisors of the provisions of this agreement.
6. Empire State College will provide pre-enrollment advising and/or information sessions for prospective transfer students onsite and online as appropriate. Further, ESC will provide outreach to SUNY Broome faculty and staff regarding ESC information and this agreement.
7. This agreement becomes effective when all signatures are affixed and remains in effect for five years from that date (of last signature). Matters of concern that affect this articulation agreement should be brought to the attention of the Assistant Vice President for Programs and Partnerships in the Office of Academic Affairs at Empire State College, and the Vice President for Academic Affairs at SUNY Broome for discussion and amendments. The agreement may be amended or renewed by mutual agreement in writing.

8. SUNY Broome will provide on-campus office space, computer usage and support from the Bachelor Partnership Office for ESC advisors
9. Either party may terminate this agreement with thirty calendar days of advanced notice, in writing, certified mail return receipt required.
10. Each party shall comply with applicable law and accreditation standards and policies in performing its obligations under this agreement.
11. This agreement is not exclusive to SUNY Broome.
12. Empire State College and SUNY Broome agree that each is acting independently of the other, that they are not joint ventures, and that neither party is an agent of the other.

### ***Guidelines of the Agreement***

1. Students successfully completing degree requirements for an AA, AS or AAS and transferring in the entire associate degree will be able to transfer to Empire State College all credit earned for the associate degree, including "D" grades that are part of the completed degree. If the entire associate degree is not used toward the Empire State College degree program, "D" grades are not transferable.
2. For a bachelor's degree at Empire State College, students must minimally complete 31 upper-division credits in residence towards a 124-credit bachelor's degree at Empire State College (see *Academic Guidelines* section for more details).
3. Any courses taken at SUNY Broome beyond the associate degree will be evaluated for transfer separately from the associate degree based on Empire State College's advance standing policies.
4. There is no statute of limitations regarding the age of acceptable learning substantiated by transcript except in some areas, technologies and science for instance, where that learning may be outmoded and may not be accepted if it is crucial to the structure of a degree program concentration.
5. Students will be given the opportunity to complete all requirements for the bachelor's degree in a closely related area of concentration. For students who have completed associate degrees that are not closely related to the desired bachelor's degree area of study, additional courses may be required to complete their degrees and, in these cases, transcripts will be evaluated on a course-by-course basis to achieve maximum transferability.
6. All students need to complete the application process and meet all admissions criteria before being accepted to Empire State College.
7. Students may enroll at Empire State College on a full or part-time basis.
8. SUNY Broome will notify Empire State College of any substantive changes and/or alterations of the existing program; and/or modifications related to accreditation status and/or program registration with registry agencies, if any, within thirty days of initial notification.
9. Both colleges acknowledge the confidential nature of student information that may be exchanged between them. As such, both colleges agree that this information must be kept secure, confidential, and only disclosed for academic reasons. Student information will not be shared with third parties, and all FERPA regulations will be adhered to.

### ***Post-Associate Degree Options***

SUNY Broome students who have completed an associate degree have the option of completing any additional lower-division credits remaining up to the allowable 79 accepted in transfer by Empire State College. With appropriate academic and financial aid advisement, students may elect to matriculate at Empire State College, or rematriculate at SUNY Broome in the Liberal Arts Individual Studies (AS)

program with the objective of completing the additional credits. These additional credits will be used to satisfy SUNY general education requirements or pre-requisite core courses for the chosen bachelor's level program at Empire State College. It is important that students consult with an Empire State College academic advisor prior to selecting these additional courses to ensure they will fit into a bachelor's degree program of study. Please refer to the *For More Information* section of this agreement to contact an ESC advisor.

SUNY Broome students may concurrently register for the ESC Educational Planning course as suggested by their faculty mentor. Non-aid eligible and part-time students would pay ESC directly for tuition and fees for this course at the ESC rates. A financial aid consortium agreement designed specifically for this partnership will be utilized to allow SUNY Broome to disperse financial aid for aid eligible students.

Empire State College students, with advisement from an ESC faculty mentor, have the option of taking some or all of the remaining lower-division credits through SUNY Broome (up to 79) following the SUNY cross registration process.

***Academic Guidelines***

At Empire State College, students self-design their associate or bachelor's degree using approved area of study guidelines and the State University of New York and Empire State College degree requirements. Students pursuing a degree at Empire State College through this agreement work with an assigned faculty mentor to determine the most appropriate degree for their interests and goals, and to determine how best to apply the advanced standing credits and design their degree. Students are encouraged to complete the degree planning process as soon as possible after matriculating at Empire State College; however, it must be completed before the last 16 credits of their program.

**Table 1**  
***Empire State College Bachelor's Degree Requirements***

<b>Degree</b>	<b>Total Credits</b>	<b>Maximum Advanced Standing Credits</b>	<b>Minimum ESC Credits in Residence</b>	<b>Minimum Upper-Division Credits</b>	<b>Minimum Upper-Division Credits in the Concentration</b>	<b>Minimum Liberal Arts and Sciences Credits</b>
B.A.	124	93	31	45	24	94
B.S.	124	93	31	45	24	62
B.P.S	124	93	31	45	24	32

- ❖ Area of Study and Concentration guidelines are used to structure the student's individualized degree program curriculum.
- ❖ To satisfy SUNY General Education requirements, every Empire State College bachelor's degree program must include at least 30 credits over seven general education knowledge and skill areas and include the areas of Mathematics and Basic Communication.
- ❖ Every student must take 4-8 credits in Educational Planning at Empire State College.

**Possible sources of additional Advanced Standing Credits:**

- Individualized Prior Learning Assessment<sup>1</sup>
- Transcript credit from a regionally accredited college or university
- Standardized exams, such as CLEP or other exams<sup>2</sup>
- Military credit evaluated by the American Council on Education (ACE)
- Other (see Empire State College's website for full list)<sup>3</sup>

**General Information**

Further information about Empire State College may be obtained by calling the Empire State College location in Binghamton at (607) 721-8651 or the Student Information Center at (800) 847-3000 (8:30am-5pm, Monday-Friday).

All transfer students must submit the Empire State College Application for Admission form along with an official transcript of completed course work from all colleges previously attended to the Office of Admissions, Empire State College, 2 Union Avenue, Saratoga Springs, NY 12866. These forms can be found at <https://www.esc.edu/admissions/>.

**For Further Information**

**SUNY Broome**

Terri Fadden, MSW  
Bachelor Partnership Office  
Wales 109  
[BeyondBroome@sunyBroome.edu](mailto:BeyondBroome@sunyBroome.edu)  
(607) 778-5364

**Empire State College**

Paul Miller, Ph.D.  
Assistant Professor and Unit Coordinator  
Binghamton Location  
44 Hawley Street  
State Office Building, 5<sup>th</sup> Floor  
[Paul.Miller@esc.edu](mailto:Paul.Miller@esc.edu)  
(607) 721-8651

To learn more about Empire State College's current SUNY tuition and fee schedule, please refer to: <https://www.esc.edu/tuition-financial-aid/tuition-rates/>.

---

<sup>1</sup> Individualized Prior Learning Assessment (PLA) is credit awarded for verifiable college level learning acquired through work, life experience or independent study

<sup>2</sup> Standardized Exams such as CLEP and others:

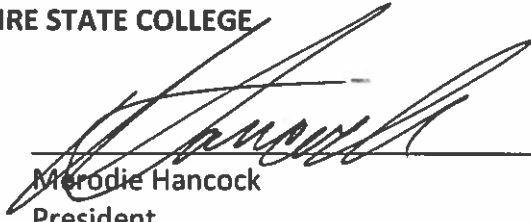

[http://www.esc.edu/esconline/across\\_esc/assessment.nsf/3cc42a422514347a8525671d0049f395/1499f22e0590ed4b8525679700666de9?OpenDocument](http://www.esc.edu/esconline/across_esc/assessment.nsf/3cc42a422514347a8525671d0049f395/1499f22e0590ed4b8525679700666de9?OpenDocument)

<sup>3</sup> Other (see Empire State College's website for full list):

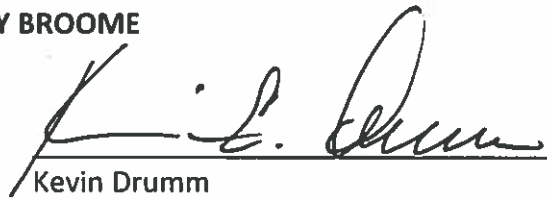
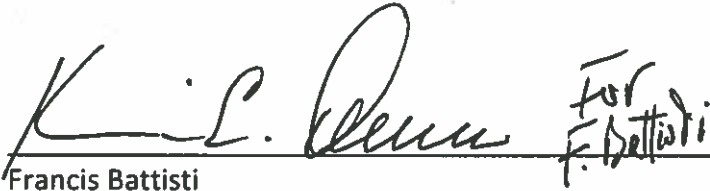
[http://www.esc.edu/esconline/across\\_esc/assessment.nsf/3cc42a422514347a8525671d0049f395/5e760d00c6303a4b852567970066838d?OpenDocument](http://www.esc.edu/esconline/across_esc/assessment.nsf/3cc42a422514347a8525671d0049f395/5e760d00c6303a4b852567970066838d?OpenDocument)

**Signatures to the Agreement**

**EMPIRE STATE COLLEGE**

-   
\_\_\_\_\_  
Merodie Hancock  
President  
7/10/17  
Date
-   
\_\_\_\_\_  
Thomas Mackey  
Interim Provost and Vice President of  
Academic Affairs  
6/30/17  
Date

**SUNY BROOME**

-   
\_\_\_\_\_  
Kevin Drumm  
President  
7/18/17  
Date
-  For F. Battisti  
\_\_\_\_\_  
Francis Battisti  
Executive Vice President and Chief Academic Officer  
7/18/17  
Date