PATHWAYS TRANSFER PROGRAM ARTICULATION AGREEMENT
FOR THE TRANSFER OF STUDENTS FROM JAMESTOWN COMMUNITY COLLEGE INTO
THE BACHELOR'S DEGREE PROGRAMS AT EMPIRE STATE COLLEGE

This Pathways Transfer Program agreement between SUNY Empire State College (ESC) and Jamestown Community College (JCC) assures that qualified students completing any Associate in Arts (AA), Associate in Science (AS), or Associate in Applied Science (AAS) degree at JCC can transfer seamlessly into a parallel bachelor's degree program at ESC.

How the Pathways Transfer Program Works

Following graduation from JCC, students in the Pathways Transfer Program can, in consultation with an ESC advisor, register for up to 15 additional credits at JCC. These lower-division credits will be applicable to the bachelor's degree by satisfying State University of New York (SUNY) General Education requirements or ESC requirements.

Up to 79 total JCC credits can be transferred to ESC, leaving as few as 45 upper-division ESC credits to be completed for the 124-credit bachelor's degree. This includes 24 upper-division credits within the student's selected concentration, consistent with requirements for a bachelor's degree. Students can transfer all credits required for their associate degree toward meeting requirements for a parallel ESC degree as listed below. Additional credits may be necessary if the student selects a bachelor's degree program that is not parallel to the completed associate degree program.

Academic Programs

ESC offers bachelor's degrees, in twelve broad areas and the School of Nursing and Allied Health (see below), that align with many parallel associate degrees at JCC. Within these ESC degree programs, students will work with an ESC mentor to design a concentration tailored to their unique interests and goals. For more information, visit www.esc.edu/degrees-programs/.

Please note that the following list may change as either college adds or removes academic degree programs. The most current official list of programs may be found on either college's webpage.

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1 Students may transfer up to 79 lower-division credits, or 93 total advanced standing credits, to Empire State College.
<table>
<thead>
<tr>
<th>ESC Degree Program (BA, BS, BPS degrees)</th>
<th>JCC Parallel Degree Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Arts</td>
<td>AS Fine Arts: Studio Arts, AS Fine Arts: Music, AA Humanities, AS Media Arts, AS Music Industry</td>
</tr>
<tr>
<td>Community and Human Services</td>
<td>AS Communication, AA Global Studies, AA Humanities</td>
</tr>
<tr>
<td>Educational Studies</td>
<td>AS LAS: Adolescence Education, AS LAS: Childhood Education, AAS Early Childhood, AS LAS: Early Childhood Education, AS Physical Education Studies, AA LAS: Social Sciences, AAS Sport Management, AS Sport Management (Note: ESC does not offer undergraduate teacher-certification programs to teach in public schools. Students interested in teaching would need to continue on to ESC's Master of Arts in Teaching program.)</td>
</tr>
<tr>
<td>Historical Studies</td>
<td>AA Global Studies, AA LAS: Humanities</td>
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<tr>
<td>Interdisciplinary and Multidisciplinary Studies</td>
<td>Any JCC degree</td>
</tr>
<tr>
<td>Labor Studies</td>
<td>AS Communication, AS LAS: Humanities, AS LAS: Social Sciences</td>
</tr>
<tr>
<td>Nursing and Allied Health: Nursing (BSN), Allied Health (BS)</td>
<td>AAS Nursing, AAS Occupational Therapy Assistant,</td>
</tr>
<tr>
<td>Public Affairs</td>
<td>AS Addictions Counseling, AAS Criminal Justice – Police, AAS Criminal Justice, AS Homeland Security</td>
</tr>
</tbody>
</table>

ESC students can earn their degree without leaving their home community. The flexibility of this educational model allows them to customize their courses to fit around family, work, and community commitments. Students can combine a number of course delivery modalities into their degree program, including online courses, independent studies, seminars and small group studies, residencies, and (with ESC advisement) cross registration at other colleges.

**Benefits for JCC Transfer Students**

ESC will provide the following benefits for JCC students who participate in the Pathways Transfer Program:

- Waiver of the $50 orientation fee
- Provision of a $100 transfer scholarship in the first term of matriculated enrollment at ESC
- Guaranteed admission to a bachelor’s degree program

To be eligible for these benefits, JCC transfer students must have completed an associate degree within the last 3 years, or be in their final semester of completing an associate degree.

ESC will create and provide to JCC transfer advisement staff a unique application code for students to use during the application and admissions process.

**Benefits for JCC Employees**

JCC employees may participate in the Pathways Transfer Program and become students at ESC by way of this agreement. Employees who hold a bachelor’s degree and wish to pursue a graduate degree at ESC are eligible for the following benefits:

- Waiver of the $50 graduate admission/orientation fee.
- $100 graduate student scholarship in the first term of matriculated enrollment in the School for Graduate Studies.
- A single point of contact at the School for Graduate Studies to guide new students through the admissions, enrollment and orientation process.

For a complete list of ESC graduate level degree and certificate programs, or to apply, visit [https://www.esc.edu/graduate-studies/](https://www.esc.edu/graduate-studies/).

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2 ESC’s Bachelor of Science in Nursing program is not included in the guaranteed admission option.
3 Note that this applies only to the completion date of the associate degree, and not when all of the courses within the degree were completed. Please refer to “Guidelines of the Agreement”, Item #4.
Terms of the Agreement

1. ESC will accept students who successfully complete a JCC associate degree and meet ESC's published admissions requirements. The entire associate degree, including all courses required for the degree, will be applied toward meeting requirements for any parallel bachelor’s degree. As per ESC policy, Associate in Occupational Studies (AOS) degrees are evaluated on a course-by-course basis. ESC’s nursing program is selective and has additional program specific admission requirements, and therefore is not included in the guaranteed admission option.

2. With appropriate ESC advisement, JCC students can transfer up to 79 lower-division credits towards an ESC bachelor’s degree, with the remaining 45 credits of the 124-credit bachelor’s degree to be completed at the upper-division level with ESC.

3. The maximum amount of advanced standing a student may be granted at ESC is 93 total credits. This includes lower- and upper-division transcript credits, pre-evaluated credit such as ACE or military credits, and individualized prior learning assessment, provided those credits fit into an approved ESC degree program. See the “Academic Guidelines” section of this agreement for additional details.

4. JCC and ESC agree to publicize the establishment of this agreement through means such as catalogs, bulletins, marketing publications, and webpages. This information should clearly specify the persons or offices to contact at each institution.

5. JCC agrees to advise interested students, alumni, and faculty advisors of the provisions of this agreement.

6. ESC will provide on-site and/or online pre-enrollment advising/information sessions for prospective transfer students, and will provide outreach to JCC faculty and staff regarding ESC and this agreement.

7. This agreement becomes effective when all signatures are affixed, and remains in effect for five years from the date of last signature. Matters of concern that affect this agreement should be brought to the attention of the Director of Academic Development in the Office of Academic Affairs at ESC, and the Vice President of Academic Affairs at JCC for discussion and amendments. The agreement can be amended or renewed by mutual agreement in writing.

8. Either party can terminate this agreement with thirty calendar days of advanced notice, in writing, with a certified mail return receipt required.

9. Each party shall comply with applicable law and accreditation standards and policies in performing its obligations under this agreement.

10. This agreement is not exclusive to JCC.

11. ESC and JCC agree that each is acting independently of the other, that they are not involved in joint ventures, and that neither party is an agent of the other.

12. Both colleges agree that any student information shared between them must be kept secure and confidential, and only disclosed for academic reasons. Neither college will share student information with third parties, and both colleges will adhere to all FERPA regulations.

Guidelines of the Agreement

1. Students successfully completing requirements for an AA, AS, or AAS degree can transfer to ESC toward meeting requirements for a parallel bachelor’s degree all credits required for the associate degree. This includes “D” grades that are part of the completed degree. If the entire associate degree is not used toward the Empire State College degree program, “D” grades are not transferable.
2. To earn an ESC bachelor's degree, students must minimally complete 31 upper-division credits in residence toward the 124 required total credits (see the "Academic Guidelines" section for more details).
3. Any courses taken at JCC beyond requirements for the associate degree will be evaluated separately for transfer by ESC.
4. There is no set statute of limitations regarding when transferred courses were taken. However, in some areas such as technologies and science, older coursework may be outmoded and may not be accepted by ESC if it is crucial to a degree program concentration.
5. Students who select an ESC bachelor's degree program that is not parallel to their completed associate degree program may be required to take additional courses to complete their bachelor's degrees. In these cases, ESC will evaluate transcripts on a course-by-course basis to provide maximum transferability.
6. All students must complete the application process and meet all published admissions criteria before being accepted to ESC.
7. Students may enroll at ESC on a full- or part-time basis.
8. JCC will notify ESC within thirty days of any substantive changes and/or alterations in existing programs, and/or of any modifications related to accreditation status and/or program registration with registry agencies.

**Academic Guidelines**

ESC students can self-design their bachelor's degree using approved area of study guidelines and SUNY and ESC degree requirements. Students pursuing an ESC degree through this agreement will work with an ESC-assigned faculty mentor to determine the most appropriate degree for their interests and goals, and to determine how best to apply any advanced standing transfer credits in designing their degree. Students are encouraged to complete the degree planning process as soon as possible after matriculating at ESC, and must do so before registration for the final 16 credits of their degree program.

**Table 1**

* Empire State College Bachelor's Degree Requirements *

<table>
<thead>
<tr>
<th>Degree</th>
<th>Total Credits</th>
<th>Maximum Advanced Standing Credits</th>
<th>Minimum ESC Credits in Residence</th>
<th>Minimum Upper-Division Credits in the Concentration</th>
<th>Minimum Upper-Division Credits</th>
<th>Minimum Liberal Arts and Sciences Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.A.</td>
<td>124</td>
<td>93</td>
<td>31</td>
<td>45</td>
<td>24</td>
<td>94</td>
</tr>
<tr>
<td>B.S.</td>
<td>124</td>
<td>93</td>
<td>31</td>
<td>45</td>
<td>24</td>
<td>62</td>
</tr>
<tr>
<td>B.S.N.</td>
<td>124</td>
<td>93</td>
<td>31</td>
<td>45</td>
<td>40</td>
<td>62</td>
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<td>24</td>
<td>32</td>
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</table>

- Area of Study and Concentration guidelines are used to structure the student's individualized degree program curriculum.
- To satisfy SUNY General Education requirements, every ESC bachelor's degree program must include at least 30 credits over seven general education knowledge and skill areas and include the areas of Mathematics and Basic Communication.
- Every student must take 4-8 credits in Educational Planning at ESC.
Possible sources of additional Advanced Standing Credits:

- Individualized Prior Learning Assessment\(^4\)
- Transcript credit from a regionally accredited college or university
- Standardized exams, such as CLEP or other exams\(^5\)
- Military credit evaluated by the American Council on Education (ACE)
- Licenses or training evaluated by Empire State College

**General Information**

Further information about ESC can be obtained by calling the ESC Student Information Center at (800) 847-3000 ext. 2285 (8:30am-5pm, Monday-Friday).

All transfer students must submit the ESC Application for Admission form along with an official transcript of completed course work from all colleges previously attended to the Office of Admissions, Empire State College, 2 Union Avenue, Saratoga Springs, NY 12866. These forms can be found at [https://www.esc.edu/admissions/](https://www.esc.edu/admissions/).

**For Further Information**

<table>
<thead>
<tr>
<th>Jamestown Community College</th>
<th>Empire State College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Phillips</td>
<td>Karen Bertolini</td>
</tr>
<tr>
<td>Transfer Articulation Coordinator</td>
<td>Channel Recruiter</td>
</tr>
<tr>
<td><a href="mailto:BobPhillips@mail.sunyjcc.edu">BobPhillips@mail.sunyjcc.edu</a></td>
<td>Western New York Region</td>
</tr>
<tr>
<td>(716) 376-7556</td>
<td><a href="mailto:Karen.Bertolini@esc.edu">Karen.Bertolini@esc.edu</a></td>
</tr>
<tr>
<td></td>
<td>(716) 686-7835</td>
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</tbody>
</table>

**Tuition and Fees**

To learn more about Empire State College's current SUNY tuition and fee schedule, please refer to: [https://www.esc.edu/tuition-financial-aid/tuition-rates/](https://www.esc.edu/tuition-financial-aid/tuition-rates/).

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\(^4\) Individualized Prior Learning Assessment (IPLA) is credit awarded for verifiable college level learning acquired through work, life experience or independent study

\(^5\) [https://www.esc.edu/why-esc/credit-for-prior-learning/](https://www.esc.edu/why-esc/credit-for-prior-learning/)
Signatures to the Agreement

EMPIRE STATE COLLEGE

- Mitch Nesler
  Officer in Charge
  4/11/19 Date

- Meg Benke
  Interim Provost and Vice President of
  Academic Affairs
  4/11/19 Date

JAMESTOWN COMMUNITY COLLEGE

- Daniel DeMartino
  President
  5/2/19 Date

- Marilyn Zagora
  Vice President of Academic Affairs
  4/30/19 Date

- Robert Phillips
  Transfer Articulation Coordinator
  4/27/19 Date