



## United University Professions Tuition Waiver

### Who should use this form?

Qualified UUP tuition waiver recipients taking courses at SUNY Empire State College.

In order to qualify for this UUP tuition waiver, you must be employed by a participating SUNY school and be represented by the UUP Bargaining Unit during the semester in which you wish to receive a UUP tuition waiver for a course. The represented campus list can be found at <https://uupinfo.org/directory/chapters/>.

### Part I (to be completed by applicant)

1. Name (please print) \_\_\_\_\_
2. Address \_\_\_\_\_
3. Phone (work) \_\_\_\_\_ (cell) \_\_\_\_\_
4. Email \_\_\_\_\_ SUNY Empire ID# **B0** \_\_\_\_\_
5. Campus where employed \_\_\_\_\_
6. Official Title \_\_\_\_\_
7. Semester  fall  spring  summer Year \_\_\_\_\_
8. Name of course \_\_\_\_\_
9. Employee signature \_\_\_\_\_

**In accordance with Article 49 of the Agreement between United University Professions and the State of New York, employees may enroll in one course tuition-free per term (fall, spring, summer) on a space available basis. All fees other than tuition are the responsibility of the employee.**

### Part II (to be completed by employing campus prior to submitting to Student Accounts)

10. Verification by Human Resource Official.

By signing this form, I am confirming the student referenced above is currently a UUP represented employee at our institution.

Authorized HR signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_

Send this completed form to SUNY Empire Student Accounts at [studentaccounts@esc.edu](mailto:studentaccounts@esc.edu).