

GEAR Survey: Students' Basic Oral Communication Skills

1 - Do you feel that you have had enough contact with this student to rate their oral communication skills?							
Yes	No				Respondents / Enrollments	Mean	STD
(1)	(2)						
2 - Listening							
<u>Does not Meet:</u> Is consistently inattentive to others when they speak; does not demonstrate understanding of what others have said; responds inappropriately to others	<u>Approaches:</u> Is occasionally inattentive to others when they speak; body language and verbal responses sometimes suggest a superficial understanding of what has been said; may occasionally respond inappropriately to others	<u>Meets:</u> Is attentive to others when they speak; consistently demonstrates understanding through body language and verbal responses	<u>Exceeds:</u> Is always attentive to others when they speak; always demonstrates understanding through body language and verbal responses	N/A	Respondents / Enrollments	Mean	STD
(1)	(2)	(3)	(4)	(0)			
3 - Speaking							
<u>Does not Meet:</u> Uses words, terms and examples that listener does not understand; communication is unfocused and lacks purpose; thoughts are disorganized and unclearly articulated	<u>Approaches:</u> Uses confusing words and terms; provides some helpful examples; purpose of message is sometimes apparent but often unfocused and at times unclearly expressed	<u>Meets:</u> Uses words, terms and examples that others generally understand; purpose of message is generally clear and focused and usually clearly articulated	<u>Exceeds:</u> Uses words, terms and examples that others clearly understand; purpose of message is always clear, appropriately focused, and clearly articulated	N/A	Respondents / Enrollments	Mean	STD
(1)	(2)	(3)	(4)	(0)			
4 - Interpersonal							
<u>Does not Meet:</u> Exhibits little or no attempt to ask questions or seek information; does not acknowledge others' feelings or demonstrate appropriate concern; is not aware of audience/interlocutor and rarely changes language, demeanor and delivery	<u>Approaches:</u> Asks questions for clarification that may or may not be relevant or illuminating; occasionally acknowledges others' feelings; may be aware of different audiences/interlocutors but makes little effort to change language, demeanor and delivery	<u>Meets:</u> Asks questions for clarification that are often relevant or illuminating; usually acknowledges others' feelings; is aware of different audiences/interlocutors and usually changes language, demeanor and delivery as appropriate	<u>Exceeds:</u> Consistently asks questions for clarification that are relevant or illuminating; consistently acknowledges others' feelings and acts accordingly; is fully aware of the audience/interlocutor and consistently changes language, demeanor and delivery as appropriate	N/A	Respondents / Enrollments	Mean	STD
(1)	(2)	(3)	(4)	(0)			