

Quick Guide to Uploading Your Admissions Essay

- 1 [Log into your application](#)
- 2 Enter your log in information (email and password) and click “log in”
- 3 Scroll down to the bottom of the page

- 4 Click on “Submit Supplemental Items”

Spring 2019 - Community & Human Services, Bachelor of Science

- 1. Create a Profile 10/26/2018 Created On
- 2. Start an Application 10/26/2018 Started On
- 3. Complete an Application
- 4. Submit Supplemental Items 0/2 required items received

- 5 Click on “Choose File”

Supplemental Items Listing

[Back to My Account](#)

Supplemental Items

Please refresh your browser to ensure that all supplemental items are listed below.

Item	Description	Submission Status	Attachment
Essay *	Click here to view the Undergraduate Essay Click here to view the RN to BSN Essay	Not Received	Choose File 5 lected
Immunization Requirement	Click here to view Immunization Requirements	Not Received	Choose File no file selected
Meningitis	Click here to view the Meningitis Requirements	Not Received	Choose File no file selected
Proof of High School *	Click here to view acceptable forms of proof of high school completion	Not Received	

- 6 Locate your file on your computer. Double click on it and it should appear next to “Choose File”
- 7 Click on “upload”
- 8 If uploaded correctly, you will see the “submission status” change from “not received” to “received.”



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