

# **50th Anniversary: SUNY Empire State College 1971 – 2021**

## **From Inception to the Future: How our scholarship and educational philosophy has uniquely positioned us in the American higher educational landscape**

### **Monday, April 5, 2021**

1 to 1:30 p.m. <b>Zoom</b>	Welcome by Officer in Charge Nathan Gonyea and Opening Session
1:30 to 3 p.m. <b>Zoom</b>	Foundation Achievement and Service Awards

### **Tuesday, April 6, 2021**

9:30 to 9:45 a.m. <b>Zoom</b>	Honorary Degree Recognition Alan Tait, Emeritus Professor, Open University, UK
9:45 to 11:15 a.m. <b>Zoom</b>	Ernest L. Boyer Sr. Family Lecture Series presented by Professor Alan Tait with introduction by Professor Alan Mandell <i>Empire State College at 50: Connections to the Open University</i>
11:15 to 11:30 a.m.	Break
11:30 a.m. to 12:30 p.m. <b>Teams Live Event</b>	Poster and Authors Session
1 to 2 p.m. <b>Zoom</b>	Creative Expression: Poets Among Us

### **Wednesday, April 7, 2021**

1 to 1:50 p.m. <b>Teams Meeting</b>	Concurrent Session I
1:50 to 2:10 p.m.	Break
2:10 to 3 p.m. <b>Teams Meeting</b>	Concurrent Session II
3 to 3:10 p.m.	Break
3:10 to 4 p.m. <b>Teams Meeting</b>	Concurrent Session III
4 to 4:30 p.m.	Break
4:30 to 5:30 p.m. <b>Zoom</b>	Creative Expressions: Visual Arts

### **Thursday, April 8, 2021**

9 to 10 a.m. <b>Teams Meeting</b>	Faculty Caucus
9 to 10 a.m. <b>Teams Meeting</b>	Professional Employees Caucus
9 to 10 a.m. <b>Teams Meeting</b>	Support Staff Caucus
10 to 10:15 a.m.	Break
10:15 to 11:15 a.m. <b>Zoom</b>	Joint Caucus
Noon to 1 p.m. <b>Zoom</b>	Creative Expressions: Music and Open Mic Lunch

### **Friday, April 9, 2021**

9 to 11 a.m. <b>Zoom</b>	State of the College Address and College Assembly
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# Foundation Service Awards and Achievement Awards

## Excellence in Mentoring

This award recognizes and honors a full-time mentor who has distinguished themselves at the college through superb performance in the areas of teaching, student advising, scholarship, and service to the college; as well as through evidence of flexible instructional policy, mastery of teaching methods, and the ability to work with students from a variety of backgrounds and academic preparations while involving them in degree program design. The recipient will be a broad-ranged scholar current in their field who uses contemporary data in teaching and sets high standards for students; and will have the ability to be critical and fair in evaluating students' work, placing greater weight on final level of competence than on performance.

## Excellence in Part-time Mentoring

This award recognizes and honors a part-time mentor who has distinguished themselves at the college through superb performance in the areas of teaching, student advising, scholarship, and service to the college; as well as through evidence of flexible instructional policy, mastery of teaching methods, and the ability to work with students from a variety of backgrounds and academic preparations while involving them in degree program design. The recipient will be a broad-ranged scholar current in their field who uses contemporary data in teaching and sets high standards for students; and will have the ability to be critical and fair in evaluating students' work, placing greater weight on final level of competence than on performance.

## Excellence in Professional Service

This award recognizes and honors up to two professional employees who have distinguished themselves at the college through superb performance in fulfilling the duties in their job description; demonstrated flexibility and adaptability to instructional needs; excellence in the areas of innovative leadership, decision making, and problem solving; and professional recognition, initiation of ideas or development of proposals for improving effectiveness.

## Susan H. Turben Award for Excellence in Scholarship

This award recognizes and honors a mentor or professional employee who has distinguished themselves in scholarly activity through evidence of significant and widely recognized scholarly or creative achievement undertaken while employed by SUNY Empire. The quality of the work and individual merit are the primary basis for selection, and should be of such high quality that its publication or presentation significantly enhances the academic reputation of both the recipient and the college.

## Excellence in Support Services

This award recognizes and honors up to two support services employees who have distinguished themselves at the college through superb performance in fulfilling the duties in their job description; demonstrated flexibility and adaptability to institutional needs; excellence in the areas of innovative leadership, decision making, and problem solving; and the initiation of ideas or development of proposals for improving effectiveness.

## James William and Mary Elizabeth Hall Award for Innovation

This award, endowed by founding Empire State College President James W. Hall and his wife, is given when there is a clear example of a significant contribution to innovation that promotes SUNY Empire's mission, either through the removal of educational or procedural barriers or through the enrichment of students' participation in the college's academic program or delivery systems. The innovation must be a specific product or change in the design of how students engage with the college. It may be small, but it must be significant and replicable. It is not simply an attitude of helpfulness — it must have measurable results.

## Altes Prize for Exemplary Community Service

This annual award, named for Jane Altes, Ph.D., former vice president of academic affairs and interim president of the college, recognizes outstanding community service rendered by SUNY Empire faculty at its many locations throughout New York and, by example, encourages other faculty to undertake such efforts. Special consideration is given to faculty whose particular academic expertise addresses community needs and problems.

## Susan H. Turben Chair in Mentoring

The Turben Chair in Mentoring is awarded each year to a SUNY Empire faculty member who demonstrates the capacity to advance scholarship and best practice in mentoring. It is named in honor of Susan H. Turben, Ph.D., the second graduate of the college, an internationally recognized expert on families and child development, and a long-time supporter of the mentoring model and professional development for the college's faculty mentors. The chair is supported through an endowment from the Susan and John Turben Foundation.

# SUNY Empire State College Service Awards

Monday, April 5, 2021

## 10 Years of Service

Mary Ann Bacher  
Jennifer Blue  
Danielle Boardman  
Rebecca Bonanno  
Zeeva Bukai-Shmuluvitz  
Cynthia Burgher  
Melissa Cetnar  
Shantih Clemans  
Kimberly Durant  
Sue Epstein  
Michele Forte  
Lindy Godlewski  
Joel Goldberg  
Sarah Hertz  
Robert Kearns  
Gary Lacy  
Mary Beth Litz  
Thalia MacMillan  
Carolyn McKnight  
Jacqueline Michaels  
Kelly Mollica  
Jennifer Nettleton  
Diane Perilli  
Leah Perry  
Katarina Pisutova  
Jaime Robles  
Shishir Singh  
Electra Weeks  
Erin Young

## 15 Years of Service

Sabrina Fuchs Abrams  
Melinda Boening  
Maryann Borden  
Arthur Bozogian  
Audrey Campbell  
Diana Centanni  
Valeri Chukhlomin  
Francesca Cichello  
Sheryl Coleman  
Stephanie Corp  
Jonathan Franz  
Treavor Gilday  
Mary Kolisnyk  
John Lawless  
Walter Lewis  
Raul Manzano  
Jill McEvoy  
Susan McFadden  
Kelli McGowan  
Jeannine Mercer  
Sarah Morehouse  
Bhuwan Onta  
Tracy Shannon  
Travis Shpur  
Stephen Simon  
Alan Stankiewicz  
Kay Watkins  
William Yaeger

## 20 Years of Service

Jennifer Bent  
Catherine Hoff  
Robin Leistman-Oliver  
Bradford Nelson  
Michelle Paine  
Daniel Rabideau  
James Stoner  
Geri Winney

## 25 Years of Service

Jacquelyn Bradt  
Theresa Craigg  
Cynthia Flynn  
Khimberle Guy  
Patricia Pillsworth  
Michele Ryan  
Robyn Silverman

## 30 Years of Service

Meg Benke  
Maureen Kravec

## 35 Years of Service

Regina Lundy  
Susan Oaks  
Mary Snell

## 40 Years of Service

Cynthia Urban

# Boyer Lecture

## **Empire State College at 50: Connections to the Open University**

*Presented By: Professor Alan Tait*

Professor Alan Tait's career has been spent primarily at the Open University U.K. As Pro Vice-Chancellor (Academic) Professor Tait supported or initiated the introduction of new degrees in Sports Studies, Youth Work, and Retail Management, and was responsible for Faculty budgets of £180m and the line management of seven deans. As Director of International Teacher Education Professor Tait worked substantially in India, managing the University's relationship with the Ministry of Human Resource Development in Delhi, and in support of the Teacher Education Programme in Sub Saharan Africa (TESSA). Professor Tait also served as dean of the Faculty of Education and Language Studies, and worked in the fields of tutor management and student support. Since leaving the Open University in 2013 Professor Tait has been involved with the establishment of the Open University of Botswana, and is currently working on projects to establish an open university in Kazakhstan and Myanmar.



### **About the Boyer Lecture**

The annual Boyer Lecture was established in 2004 by Kathryn Boyer '78 in to honor her late husband, Ernest L. Boyer Sr., chancellor of the SUNY system from 1970 to 1977, who was instrumental in the founding of Empire State College in 1971, as well as their son, Stephen Paul Boyer '86, a mentor at the college's Center for Distance Learning, and grandson Gabriel Boyer '04.

## **Creative Expressions — All College Edition**

As part of our All College Conference, we want to celebrate the talents of our staff and faculty through three special Creative Expression sessions. SUNY Empire State College is fortunate to have a rich and varied artistic community, and just because we can't be together in person, does not mean we can't celebrate the arts.

- 1 to 2 p.m., Tuesday, April 6 — Creative Expressions: Poets Among Us
- 4:30 to 5:30 p.m., Wednesday, April 7 — Creative Expressions: Visual Arts
- Noon to 1 p.m., Thursday, April 8 — Creative Expressions: Music and Open Mic Lunch

# Poster and Authors Session

## POSTER SESSION

### Best Practices and Tips for Moderating Your Virtual Meeting

*Lindsay Bryde, Norana Cantrell, Michael Fortune*  
Moderator: Allison Moreland

### "I don't think that this is your work:" Talking to students about suspected plagiarism

*Carl Burkart, Debra Monte, Kathleen Ostler, April Simmons, Deborah McEligot*  
Moderator: Tom McElroy

### The First Term Experience: Virtual Workshops and Student Integration

*Carl Burkart, Amy Mirabelli, Adrienne Sader, Jaclyn Kulls, Callie Montalvo Patel, Samantha James, Eric Bridges, Karin Dedrick*  
Moderator: Patricia Pillsworth

### Cross Registration Guidance

*Anthony Camarota, Vanessa Redfield, Kimberly Durant*  
Moderator: Jennifer Nettleton

### Quick Guide for Military-Affiliated Student Support

*Desiree Drindak, Jason Collins, Teresa Henning*  
Moderator: Kay Watkins

### There's an App for That: An Introduction and Demo of Apps Developed by the Office of Educational Technologies for the Harry Van Arsdale Jr. School of Labor Studies

*Sophia Mavrogiannis, Carolina Kim, Michael Panetta*  
Moderator: Christine Paige

### Information and Conversation about the B.A./B.S.-MAT Combined Pathways

*Heather Reynolds, Lindy Godlewski, Erica Chew, Michelle Baird, Ajay Das, Tracy Galuski*  
Moderator: Eileen Angelini

### Self-regulated Learning in Guided Independent Studies

*Lynette Stewart, Jelia Domingo*  
Moderator: Nazik Roufaiei

### SUNY Empire's College Policy Process Overview

*Stephanie Thomas, Pat DeCoster, Cherie Haughney, Lindsey Holcomb, Kara Loy, Sadie Ross, Eric Strattman, Solomon Syed, Katherine Watson*  
Moderator: Amy Ruth Tobol

### Shaping the Artist Studio Archive

*Betty Wilde-Biasiny*  
Moderator: Bernard Smith

## AUTHORS SESSION

### Song, Struggle, and Solidarity: The New York City Labor Chorus in Its 25th Year

*Mark Abendroth*  
Moderator: Duncan RyanMann

### Primal Calling

*Barry Eisenberg*  
Moderator: Diane Shichtman

### The Prevalence of Universal Design for Learning Techniques in Higher Education

*Melissa Wells*  
Moderator: Jillian Johnis

### Oberon poetry magazine, 2021

### OPEN, an illustrated book of poems 2018

### Suffolk County Poetry Review 2020

### Bards Annual 2021

### Corona, an anthology of Poems, 2021

### Poetry Bay anniversary issue 2021

### An Ekphrastic Notion, poetry, paintings, essays, and sound, Volume III, 2021

### Sacred Remains, a photographic homage to America's fallen war heroes, 2021

### Walt Whitman Collaborative Poetry anthology, 2021

*Mindy Kronenberg*  
Moderator: Anastasia Pratt

# Concurrent Sessions

## SESSION I

### Learn about the New Registered Programs: B.A. in Liberal Arts and A.A./A.S. in General Studies

*Cindy Conaway, Dana Gliserman Kopans, Diane Shichtman, Frank VanderValk, Deb Amory*  
Moderator: *Lisa D'Adamo-Weinstein*

### Student Awards and Recognition at SUNY Empire

*Danielle Boardman, Lindsay Bryde*

### Making Fulbright Part of Your Future

*Kim Stote, Eileen Angelini, Donathan Brown, Meg Benke, Karen Garner, Susan McConnaughey, Leah Perry, Richard Savior*  
Moderator: *Nicola Allain*

### Meet Your Student Service Teams

*Kristin FitzSimons, Carl Burkart, Mary Austin, Jason Lloyd, April Walwrath*  
Moderator: *Stephanie Thomas*

### Food Insecurity and the COVID-19 Pandemic

*Mark Abendroth, Duncan RyanMann, Joshua Boardman*  
Moderator: *Kevin Woo*

## SESSION II

### ESC Pathways that Make Earning a Master's Degree Faster and at a More Affordable Cost

*Betul Lus, Rosalyn Rufer, Joseph Angiello*  
Moderator: *Jill Vogel*

### Latest News on Military-Affiliated Student Initiatives

*Desiree Drindak, Matt Quinn, Mindy Boenning*  
Moderator: *Lynette Nickleberry*

### Making the Connection: Referring Students to College Supports

*Melissa Zgliczynski, Andrea Piazza*  
Moderator: *Jelia Domingo*

### Math PATH: Adding, Not Subtracting, from Student Success in Gateway Math Courses

*Seana Logsdon, Lynae Warren, Anne McDonough*  
Moderator: *Rebecca Eliseo-Arras*

### Using the Partnership ABCs

*Sue Epstein, Kylie Byrne, Brian Goodale, Colleen Reedy, Colleen Nitchman*  
Moderator: *Rebecca Hegel*

## SESSION III

### Esports at SUNY Empire

*Jonathan Easton, Jennifer Hookway*  
Moderator: *Thalia MacMillan*

### 50 Years of Record Retention: Hitting Delete with Confidence

*Sadie Ross, Sandra Winn*  
Moderator: *Amanda Mickel*

### Embedded Academic Support: Is it a Good Fit for Your Course?

*Seana Logsdon, Brett Sherman, Diane Perilli, Darlene Hapka*  
Moderator: *Karen LaBarge*

### Let's Build an App for That: Converting a Paper-Dependent Process to a Digital Student Experience

*Sophia Mavrogiannis, Carolina Kim, Michael Panetta*  
Moderator: *Cesar Galindo*

### A conversation with the Office for Advancement: Our role in supporting SUNY Empire's mission and YOU!

*Sue Epstein, Toby Tobrocke, Kimberly Neher, Vicki Schaaque, Jessica Horne, Jessica Cueva, Stephanie Lamphere, Stephanie Corp, Jill Vogel, Wendy Saam*  
Moderator: *Maureen Kravec*



## SUNY EMPIRE STATE COLLEGE

DATE: February 3, 2021  
TO: Members of the Assembly  
FROM: Nathan Gonyea, Officer in Charge  
Thalia MacMillan, Senate Chair  
SUBJECT: Plenary Session Agenda — 2021 All College Conference

Article II of the Bylaws stipulates that the agenda for the plenary session of the College Assembly will be prepared by the Senate in consultation with the president or his/her designee. We submit the following agenda for your information.

Annual reports from the Senate and the standing committees can be found in the All College Conference program. At the Plenary Session, the Senate chair and the chair/co-chair of the standing committees will respond to questions about their reports.

- I. Officer in Charge Report
- II. University Faculty Senator's Report
- III. Report of the SUNY Empire State College Senate Chair
- IV. Standing Committee Reports
  - Academic Personnel Committee (APC)
  - Committee for Undergraduate Programs (CUP)
  - Governance Operations and Review Committee (GORC)
  - Graduate Studies and Policies Committee (GSPC)
  - Integrated Technology Committee (ITC)
  - Professional Personnel Committee (PPC)
  - Student Affairs Committee (SAC)
  - Support Staff Committee (SSC)
  - Teaching and Mentoring Faculty Committee (TMFC)
  - Undergraduate Committee for Academic Policy (UCAP)
- V. Other Committees
  - Program Planning and Budget Committee (PPBC)
- VI. Conference Reports
  - Faculty Conference
  - Professional Employee Conference
  - Support Staff Conference
- VII. Unfinished Business
- VIII. New Business
  - Bylaws Revisions

Adjourn

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# Governance Reports

## ANNUAL REPORT 2020–2021 SUNY University Faculty Senate

This year, the University Faculty Senate has met virtually three times.

In January 2021, we received an update on the ongoing library analysis, administrative efficiencies (e.g., e-procurement platforms), SUNY Online initiatives, and student mental health.

In October 2020, UFS officially welcomed Chancellor Jim Malatras. Several resolutions were voted upon during this meeting and can be found in detail in the previous reports on the Senate website.

In April 2019, we met virtually for the first time. Several key issues were discussed including budget, the impact of COVID-19 on our campuses, and elections.

Longer reports of our specific actions can be found in SUNY Empire State College's Senate meeting materials (found at <https://www8.esc.edu/escnet/governance/senate/senate-meeting-materials/>) and at the University Faculty Senate website ([www.sunyufs.us](http://www.sunyufs.us)).

*Respectfully submitted,  
Thalia MacMillan*

## ANNUAL REPORT 2020–2021 Empire State College Senate Chair

The charge of the Senate is to

act for the voting membership of the Assembly. The Senate may initiate proposals; refer items to standing committees; receive and act on recommendations concerning policies and procedures from various committees and any voting member of the college; and undertake and supervise any activity that is deemed part of the governance process not specifically covered by the standing committees.

We take that responsibility seriously, meeting at least six times a year as a Senate and more often as a caucus to discuss issues and create agendas for the Senate meetings. Our work involves reading and responding to committee reports, seeking advice and feedback on a variety of issues from our constituents, representing the college assembly through our elected roles, maintaining the academic quality of the institution through policies, and serving the mission of the college as a whole and its students.

During the 2020–2021 academic year, the Empire State College Senate:

- Welcomed OIC Nathan Gonyea
- Resolution for Jim Malatras
- Received reports from the Climate Committee
- Reviewed the program/certificate approval processes
- Resolved to move forward the UFS resolutions on diversity
- Reviewed policies focused on
  - Course Mode Dictionary
  - Micro-credential Policy
  - Title IX language in the Learning Contract Policy
  - Graduate Teacher Professional Expectations Policy

- Graduate Non-Matriculated Enrollment Policy
- Graduate Transfer Policy
- Advanced Certificate in Corporate Board Leadership
- Reviewed programs and program revisions for
  - Advanced Certificate in STEM Education
  - Advanced Certificate Work and Public Policy
  - Advanced Certificate in Labor Studies
  - Advanced Certificate TESOL
  - Advanced Certificate in Cybersecurity
  - Deactivation of Advanced Certificate in Veterans Services
  - B.S./MBA Business Administration/  
Business Management
  - B.S./MBA Management/Business Management
  - B.S./MBA Human Resource Management/  
Business Management
  - B.S. in Allied Health to MBA in Business Management
  - B.S. in Allied Health to MBA in Healthcare Leadership
  - Crisis Prevention and Intervention Certificate
  - Micro-Credential in Career Self-Management  
Self-Marketing
  - B.A. in Liberal Studies
- Reviewed guideline revisions for the following:
  - Bachelor and associate degrees in Community and Human Services
  - Bachelor of Science in Addiction Studies
  - Bachelor and associate degrees in Social Science
  - Bachelor and associate degrees in Educational Studies
  - Bachelor and associate degrees in Human Development
  - Bachelor of Arts in Psychology
  - Accounting Practices Concentration

As the chair of the Senate, I have also attended — in person and virtually — meetings of the College Council to keep them informed of our actions. Additionally, I have tried to expand communication among members of the Senate and with administration wherever possible.

*Respectfully submitted,  
Thalia MacMillan*

## ANNUAL REPORT 2020–2021 Academic Personnel Committee (APC)

Members/School Representatives:

- Elizabeth Bradley, Chair, School of Graduate Studies
- Dan Nyaronga, Vice Chair, School of Social and Behavioral Sciences
- Justin Giordano, School of Business
- Gary Lacy, School of Human Services
- Teresa Smith, SONAH
- Richard Wells, Harry Van Arsdale Jr. School of Labor Studies
- Nataly Tcherepashenets, School of Arts and Humanities
- Kevin Woo, School of Science, Mathematics, and Technology
- Meg Benke, Provost, OAA Representative
- Sarah Cronin and Terri Hilton, Administrative Support

## Governance Reports (Continued)

The role of APC is to “consult with and advise the president in all re-appointments, promotions, continuing appointment decisions, sabbatical leaves, and related matters not covered by the current negotiated contract” (SUNY Empire State College Bylaws, 2020–2021, p. 12). APC is composed of eight college faculty, each of whom represents his/her academic school.

Sabbatical applications were the focus of the APC in Fall 2020, and we conducted a webinar, *Preparing Your Sabbatical Application*, on August 24 for interested candidates. APC met to conduct the fall sabbatical reviews on October 19. Four faculty were awarded sabbatical leaves for the 2020–2021 academic year (all half-year sabbaticals).

APC members participated in an implicit bias training on November 30, which was led by Dianne Ramdeholl and Nadine Wedderburn, two representatives from the Racialized Faculty Caucus.

Through the Center for Mentoring, Learning, and Academic Innovation (CMLAI), APC, and OAA conducted a webinar on December 14, *Preparing for Review and Promotion*. We also conducted a webinar on the faculty review process for new faculty during the New Mentor Orientation on February 12.

In the Spring semester, we turned our focus to preparing for the spring reviews for reappointment, continuing appointment, and promotion. On February 24 and 25, we conducted a training with Lindsay Bryde and Nikki Shrimpton for IPRC and APC members on remote voting using MS Forms.

APC will meet to conduct the spring reviews on April 19 and 20. The APC spring reviews will consist of six candidates for reappointment and 11 requests for promotion. These spring reviews will complete APC’s work for this academic year.

*Respectfully submitted,*  
*Betsy Bradley, APC chair*

### **ANNUAL REPORT 2020–2021 Committee for Undergraduate Programs (CUP)**

*Co-chairs:* Emilie Masiello and Jessica McCaffery

*Members:* Suzanne Benno, Marc Cirigliano, Sophia Mavrogiannis, Susan McConnaughy, Julie Parato, Sylwia Starnawska, and Cathryn Thurston

*Administrative Liaison:* Nicola Allain

#### **Major Topics**

CUP met monthly and discussed the new revisions to Area of Study Guidelines, Concentration Guidelines, new Program Proposals, and Certificates.

**Revised Area of Study guidelines in new format reviewed and approved by CUP:**

- Associate and bachelor’s degree in CHS guidelines
- Bachelor’s degree in Addition Studies
- Bachelor’s and associate degree in Social Science guidelines
- Bachelor’s and associate degree in Educational Studies guidelines
- Bachelor’s and associate degree in Human Development guidelines with suggested edits
- Bachelor’s of Arts in Psychology guidelines

**Concentration Guidelines reviewed and approved by CUP:**

- B.S. in BME concentration guidelines in Accounting Practices
- A.S. in BME concentration guidelines in Accounting

**New Programs, Certificates, and Micro Certificates reviewed and approved by CUP:**

- B.S./MBA Business Administration/Business Management
- B.S./MBA Human Resource Management/ Business Management
- B.S./MBA Management/Business Management
- New Certificate in Crisis Prevention and Intervention
- B.S./MBA in Allied Health/Healthcare Leadership
- B.S./MBA in Allied Health/Business Management
- BBA in Business Administration
- Micro Certificate in Career Self-Management and Self-Marketing
- B.A. in Liberal Arts
- A.A./A.S. in General Studies
- MAT in Special Education

CUP had many programs and guidelines to come through review. We like to thank our committee members for all the time and energy that was put forth to have a successful year.

*Respectfully submitted,*  
*Emilie Masiello and Jessica McCaffery, co-chairs*

### **ANNUAL REPORT 2020–2021 Graduate Studies and Policy Committee (GSPC)**

GSPC has stayed busy this year. We have had new-business items for every Senate meeting. We approved four proposals for advanced certificates: Teaching English to Speakers of Other Languages, Women’s Corporate Board Leadership, Cyber Security, and Labor Studies. We also approved undergraduate-to-graduate pathways in business programs and revisions for several SGS programs. In addition, we approved new policies, including development checklists for new programs and revisions. We have been fortunate to work with Nathan Gonyea and Anastasia Pratt as our administrative liaisons. We will elect a chair for the AY 2021–2022 in our final meeting of the year on April 28.

*Respectfully submitted,*  
*Mark Abendroth and Lila Rajabion*

### **ANNUAL REPORT 2020–2021 Governance Operations and Review Committee (GORC)**

*Co-chairs:* Anjeanette Emeka, Janay Jackson

*Members:* Karen Bertolini, Rebecca Bonanno, Mete Cetiner, Ye Chen, Emma Bowman, Anant Deshpande, Rebecca Hegel, Tom Kerr, Maureen Kravec, Michael Stone, Nathan Whitley-Grassi, Allison Moreland (ex officio)

*Administrative liaison:* Mary Mawn

#### **Major Topics**

GORC met monthly and per its charge focused mainly on Bylaws revisions, governance elections, and training. It also continues work on a joint ad hoc committee with senate on governance evaluation.

# Governance Reports (Continued)

## **College Bylaws Revision Proposals**

Eight Bylaws change proposal were submitted to GORC for review with constituencies and senate vote. Proposals 1, 2, and 8 were tabled indefinitely. Proposals 3, 4, 5, 6a, 6b, and 7 were presented by the senate chair to the College Assembly for a vote in April at the All College Conference.

## **Governance Evaluation Committee Joint ad Hoc with Senate**

GORC teamed up with members of senate to form an ad hoc committee to continue to examine and refine the findings of the governance evaluation survey presented by the previous Evaluation Committee and to better understand college concerns and make recommendations that will assist the senate to realign governance structures to better represent constituencies in an efficient, equitable, and effective way. GORC wishes to thank hard working members of that committee. A special thanks to the chair of that committee, Nathan Whitley-Grassi.

## **Governance Elections**

GORC coordinated the 2020–2021 election process with governance group conveners providing instructions and information on which positions in their group were up for election.

## **Governance Annual Planning Meeting**

The Governance Annual Planning Meeting is underway with changes to the agenda based on past retreat survey feedback and current requirements. The retreat will be held June 21–22, 2021.

We wish to thank each and every committee member for actively engaging in the work of the committee this year. Many hands make light loads, and the work wouldn't have gotten done without you.

*Respectfully submitted,*

*Anjeanette Emeka and Janay Jackson, co-chairs*

## **ANNUAL REPORT 2020–2021**

### **Integrated Technology Committee (ITC)**

This year the Integrated Technology Committee (ITC) was part of many different IT related initiatives, ITS policy implementation, and continued work to facilitate increased communication between ITS, the Senate, and constituents.

Work this year included the following:

- ITC established a subcommittee to evaluate the current ITC charge and draft a revision to bring before the College Assembly. The charge revision was developed throughout much of the year and revised based on feedback from members of the Senate, GORC, and regional constituents. The changes to charge were ultimately moved forward by the Senate for consideration by the Assembly at All College. These changes address issues with the scope of the current charge that include concerns that ITC is charged with responsibilities it does not have the authority to implement as well addressing concerns that the current charge does not provide clear direction of ITC governance roles. Also moved forward for separate consideration at the Assembly was a change in ITC membership from regional to governance units. This change was proposed to increase broader participation from faculty and support staff while maintaining participation from professional employees.

- ITC has formed a subcommittee to explore how we could help with the establishment of a Computer Recycling and Donation program that would benefit students. The basic concept is that anyone from the SUNY Empire community could donate a computer that would be repurposed by SUNY Empire community volunteers into a working computer that uses popular opensource operating systems. The opensource nature of the operating system avoids licensing issues. We envision that community volunteers could be drawn from interested faculty, staff, and students including students in IT related programs. There are significant issues to be worked out including donation and distribution logistics. The subcommittee will work toward implementing a pilot rollout for Fall 2021. The officer in charge has recognized the merit in moving forward while agreeing there will be significant work and coordination required to successfully implement the program.
- ITC has formed a subcommittee on Communication and Training. The committee will be working with ITS and other areas with a goal to reestablish a 1-stop training calendar. The committee has also been working with ITS to promote increased understanding of process and implementation status regarding ITS projects. ITS Educational and Emerging technologies has offered to provide monthly project reports and hear constituent feedback from ITC members. ITC will be working to increase bidirectional communication between ITS, the Senate and constituents and this will include facilitating calls to the community for participation in various stages of ITS project implementation.
- ITC will have ad hoc participation on the LMS steering committee via members that will be serving in other roles and is seeking additional direct representation of ITC members — however during the remainder of this governance year it is unlikely that there will be much activity because many aspects outside of the college must be resolved first. Potential changes in membership may also affect ad hoc representation.
- ITC was represented on the Teams Advisory Group which included testing of features such as voicemail and teams apps, participating in communication of roll outs of features, communicating constituent feedback, direct early-stage ITC input on the upcoming Teams policy, and involvement in transition communication and training plan.
- Throughout the year ITC received comprehensive reports from the ITS administrative liaison and ITS staff. ITC also communicated constituent questions and feedback. Topics included:
  - Work at home, computer resources, ensuring appropriate levels of office phone service, Eduroam, and multi-factor authentication, the upcoming one device policy.
  - Updates on the overall state of information security at college.
  - Cares act projects which included the chat-bot, security features, migration to laptops for all areas, laptop loaner program for students.

# Governance Reports (Continued)

- ITC received reports from the SUNY Online Lead for Instructional Models and Strategies on SUNY Online and communicated constituent feedback and questions about SUNY Online.
- The registrar's office provided reports in multiple areas including:
  - Banner document management (BDM) including the communication plan and training as well as the Laserfiche evaluation tool.
  - The OCELOT Chatbot for 1-stop student services on the college website. This included a discussion regarding AI bias. The questions were addressed and included responses from the vendor.
- ITC reviewed and commented on several ITS and other technology related policies including:
  - Extensive comments during the 30-Day Comment Period on the Use of College-Hosted Individual Web Spaces.
  - Early-stage review of Teams Policy.
  - Electronic and Information Technology accessibility policy (EIT).
- ITC met with the ITS Bylaws Ad Hoc Revision Committee and the ITS Governance Policy Committee to discuss ways that ITC can participate in ITS policy development and review at multiple points prior to policy being sent for collegewide 30-day comment periods.
- ITC co-chairs continue to participate in the Directors and Quarterly Meetings.
- ITC co-chair Alejandro Galindo was nominated to replace Allison Moreland (who remains as a member) when she was appointed to the role of Senate Parliamentarian.
- ITC would like to thank our Administrative Liaison Todd Myles and all those from ITS that took time to present to the committee and to respond to our questions and feedback. ITC would also like to thank the registrar's office for their presentations.

*Respectfully submitted,*

*Alejandro Galindo and Mark Lewis, co-chairs*

## **ANNUAL REPORT 2020–2021 Professional Personnel Committee (PPC)**

*Committee Members:* Tom Brady (OAA–Academic Affairs), Norana Cantrel (ITS), Katherine Dorsey (Decision Support), \*Jillian Johnis (OEM), John Meaney (Administration), Renelle Shampeny (Communications and Marketing), Eric Strattman (OAA–Administration), Stephen Simon (ITS), Jaclyn Kulls (OAA–Academic Affairs), Kristina Brousseau (Decision Support), Martha Greatrix (ITS)

*Alternates:* \*\*Cassie Allen (Administration), \*Andrew Conroy (OEM), Amanda Lagoe (OAA–Academic Affairs), Michael Panetta (ITS)

*Administrative Liaison:* Lindsay Holcomb (interim director of human resources), \*\*Tracey Meek (assistant vice president of human resources)

\*Co–chairs 2020–2021

\*\*Left the college in the 2020–2021 year

*Charge:* The Professional Personnel Committee (PPC) shall act for the professionals in matters which require the committee's study, review, and recommendations regarding relevant policies and practices of the college and, as appropriate, shall consult with and advise the president on such matters.

The Professional Personnel Committee met via MS Teams the entire 2020–2021 calendar year, including the two-day June 2020 Governance Retreat and continued to meet via MS Teams in 2020–2021 in, September, October, November, January, and February. Additional meetings are scheduled in March (during our "traditional" All College Conference), April and May.

In May of 2020, prior to the Governance Retreat, we held elections for the co-chair positions in order to make more efficient use of our time at the two-day meeting in June. During the 2020 Governance Retreat, we formalized potential projects for the coming year. It was decided that we would continue with the efforts of the previous year to develop the "PE Dashboard," create and start the "PE Spotlight," and assess how to move forward with PE development.

### • **PE Dashboard — Professional Employees website**

PPC formed a sub-committee for the PE Dashboard. PPC sent out a survey in fall 2020 to see where PEs receive their information — the responses were all across the map with employees providing answers such as UUP, Human Resources, colleagues, MyESC, just to name a few. The subcommittee worked on evaluating the survey results and then determined what we should include in the PE Dashboard. Steve Simon has created a prototype page. PPC met with Solomon Syed and OCM is willing to help bring content to SUNY Empire News or assist with copy when needed. Goal is to present a version of the PE Dashboard at All College. Excluding the PE Spotlight, we need continued content ideas. PPC members will submit their ideas through the PPC Sharepoint site by March 3. The PE dashboard subcommittee will gather those ideas and meet to discuss before the next meeting on March 24. As of now, we are looking to provide links for the FAQs and most sought-after information that was highlighted from our survey, an "ask a question" feature and the home for the PE Spotlight.

### • **PE Spotlight**

We formed a sub-committee for the PE Spotlight project. This subcommittee wanted to bring attention and spotlight one PE per release. The sub-committee created a survey and sent it out to all of the PEs, and has received over a dozen responses. We then specifically had everyone on PPC respond to the survey, so between the original responses and PPCs responses, we can create a calendar of posts and use that as a showcase to show other PEs what it is and have them complete the survey. The PE Spotlight segment will be housed on the "PE Dashboard." The PE Spotlight is also set to release with the new PE Dashboard and will highlight several employees in its initial launch. Following the initial launch, we will continue to release stories with the support of the Office of Communications and Marketing. The stories will

## Governance Reports (Continued)

likely be launched on a bi-weekly basis through the PE Dashboard, and when relevant, through the SUNY Empire News page.

- **PE Development**

Due to changes in PPC memberships, the PE Development subcommittee dissolved. As a committee as a whole, we discussed how we wanted to approach PE development and all agreed it was best to let the PE Conference move forward with it. The PE Conference was eager to take on the responsibility, so they are going to work on this.

- **Updates**

Our administrative liaison, Tracey Meek, has left the college. Lindsay Holcomb will be taking her place as the administrative liaison for PPC. We have not yet had the opportunity to meet with Lindsay as Tracey left the college the day before our last meeting and Lindsay's role as replacement had not yet been ironed out.

*Respectfully submitted,*

*Jillian Johnis and Andrew Conroy, co-chairs*

### **ANNUAL REPORT 2020–2021 Program Planning and Budget Committee (PPBC)**

PPBC's focus this governance year has been on budget-related discussions and how the college can optimally reallocate resources to save. At the beginning of the academic year, we looked through the Community Ideas, School of Business Ideas, and the Senate's Finance Update. Discussing the college's crisis, we concluded that we should focus on short- and long-term decisions and actions. The short term would correspond to following academic year cuts and allocations. Long-term projects would generate revenues but need more time to produce the desired outcome. The lists were presented and discussed with President Malatras.

The committee also discussed topics of SUNY Online programs and revenue sharing agreement with SUNY; we looked at changes in SUNY Empire's organizational structure, closing locations, and how these would affect the budget. We looked at college processes and efficiencies and offered some solutions regarding first-term mentoring, informational security, remote communications, and instruction methods. The committee also started a discussion related to the Presidential Task Force on Educational Planning Report. We will continue this discussion during our May meeting. We participated in the Project Data meeting that helped us understand the Dashboard and Data Analytics projects undertaken by the college. We also participated in a Decision Support presentation on enrollment and student retention. These would follow our data analysis, discussions and recommendations.

PPBC would like to thank Terri Hilton for her support in facilitating meetings, materials, and membership. PPBC also thanks members Diane Gal, Brett Sherman, and Renata Kochut, who complete their three-year terms at the end of this governance year. Finally, we would like to thank Jim

Malatras, Beth Berlin, and Nathan Gonyea for the engaging discussions regarding institutional priorities, objectives, strategic and financial planning.

*Respectfully submitted,*

*Renata Kochut, Ph.D, chair*

### **ANNUAL REPORT 2020–2021 Student Affairs Committee (SAC)**

The Student Affairs committee worked on two major initiatives for the 2020–2021 Academic Year. These were:

1. The Bluebird Award
2. Standing up the Student Government Association (SGA)

#### ***The Bluebird Award***

In the May 2020 Senate meeting SAC proposed the creation of the "Bluebird Award," an award to honor students who display outstanding volunteer work, community building, or leadership. The motion was voted on and approved by the Senate. Over this past year, SAC worked on implementing the structure and procedures for the award. This included setting up the administrative structure, a rubric for rating applicants, a timeline for rolling out the award, and announcements and publicity for the award.

The award was announced to the SUNY Empire Student Body on February 2, 2021. Following the announcement SAC held an information session about the award for students, faculty, and staff. The deadline to apply for the award is March 18, 2021. At this point we have multiple nominations for the award and look forward to announcing a winner. The winner will be announced at the end of the Spring 2021 Semester, and publicly announced at Commencement.

We would like to thank all the committee members, especially Sarah McMichael and Adrienne Sader, for their hard work on this project, and also thank our Administrative Liaison Kerianne Silver, and also Danielle Boardman and Anita Brown for their work and consultation on this great project. SAC would also like to thank and recognize David Caso for the help and hard work put in on this project.

#### ***Standing up the Student Government Association (SGA)***

**The SUNY Empire SGA was formed in the 2020–2021 Academic Year with the following mission:**

*The mission of SUNY Empire SGA is to ensure from a student vantage point that the student experience at SUNY Empire is excellent. SUNY Empire SGA accomplishes this by listening, advocating, and engaging. We listen to the needs of constituents ensuring they are connected to the appropriate resources and support to reach their academic goals. We advocate on behalf of the student body by communicating with administration and presenting resolutions and policy recommendations to the College Senate. We engage students by bringing the campus community together, hosting parties, events, and workshops.*

**In the 2020–2021 Academic Year the SGA completed the following:**

- Established an interim executive board to do the work necessary to stand up the organization.
- Authored Bylaws/governing documents that are pursuant to SUNY Policy for SGA's.

# Governance Reports (Continued)

- Co-authored Resolution 2020/2021-01 which granted undergraduate students opt-in pass/no pass grading for the duration of the Fall and Spring terms.
- Held the inaugural By Students, For Students Fall Semester Party.
- Connected with SUNYSA, the SUNY-wide Student Government organization.
  - Sent three delegates to SUNYSA elections, and two SUNY Empire students served as representatives for the 2020-2021 Academic Year.
- Sponsored and cohosted a deliberative conversation where students served as moderators.
- Conducted monthly "All Hands" business meetings, which are now open to the college community via Connects.
- Launched social media accounts on Twitter and Instagram.
  - Initiated a SUNY-wide MLK Jr. social media campaign #SUNY4MLK.
- Hosted three recruitment information sessions during the spring semester, enabling students to learn more about the SGA.
- Held inaugural elections, electing Executive Officers and Student Representatives.
- Hosted the first annual SGA Leadership in Public Service and the Helping Professions Summit ("SGA Leadership Summit") during the Spring Student Conference.
- Planned the inaugural SGA Training Retreat to take place in June 2021.

Over the course of the 2020-2021 academic year the SGA held/completed the events/tasks listed. In addition, the SGA transitioned from a group of students to a fully-fledged formally recognized organization, representing the student community of SUNY Empire. Many students participated in the process of bringing the SGA to fruition, and some remain as officers or representatives. These are the students that were a part of "year zero" when the SGA stood up:

Susan Alvarado	Azania "Sammie" Maitland
Lisa Brandler	Richard Martinez
Angelica Centeno	Nan Mead
Albert Culler	Taryn Michalak
Nay Farber	Mariah Monroe
Buffey Maria Favata	Asia Moore
Sheri Foster	Destiny Ortiz
Ron Freeman	Jawana Richardson
Sophia Jones	Liza Rochelson
Chance Kelly	Lynn Saum
Patricia Kessler	Ann Sconiers
Gabby Lerner	Ashley Shepherd
	Imari Wilson

In addition, the SGA was graciously advised and supported by the following administration:

- Tai Arnold, Vice Provost for Student Success
- Kerianne Silver, Director of Student Life and Title IX Coordinator
- Danielle Boardman, Coordinator of Student Life

## Origins and Timeline

Following is a timeline of how the SGA came together in the 2020-2021 academic year as told by Interim President Azania "Sammie" Maitland.

### June 17, 2020 — Presidential Town Hall on Racial Justice

- At this event I suggested a student Diversity Equity and Inclusion (DEI) council.
- Tai Arnold sends me a private message expressing that she would like to be of help.
- From the discussions at this event a memo was drafted to be sent to President Malatras.

### June 22, 2020

- A meeting was held with Tai Arnold and Kerianne Silver as follow up to the DEI council possibility and to discuss independent student representation.

### June 29, 2020

- A memo of identified action points was sent to President Malatras.
- Attached to that memo was a "one sheet" proposal for a Student Governance Sub-Committee.

### June 30, 2020

- President Malatras sent an email responding to the memo and encouraging the formation of a student government.

### July 4, 2020

- A 10-page proposal for a student government was drafted.

### July 7, 2020

- A meeting took place with Tai Arnold and Kerianne Silver in which the proposal for a Student Government was discussed.

### July 14, 2020

- A Student Affairs Committee meeting was held to discuss its dissolution as a new SGA formed.
- A Subcommittee titled the Student Governance Subcommittee (SGSC) is formed to explore the building of a Student Government Association.

### July 15, 2020

- A meeting was held with Tai Arnold, Kerianne Silver, and President Malatras.
- The president expressed his full support for the formation of an SGA and agreed to distribute a memo stating such.

### July 16, 2020

- President Malatras emailed a memo in support of forming an SGA.

### July 21, 2020

- The SGSC held its first meeting to build out an SGA.

### July 27, 2020

- Students within SAC and student advocates outside of SAC were invited to the first official SGA meeting on August 18, 2020 from 7 to 8 p.m.

### August 18, 2020

- The first SGA meeting was held.

# Governance Reports (Continued)

SGA would like to thank:

Interim President Azania "Sammie" Maitland  
Interim Vice President Liza Rochelson  
Interim Secretary Ron Freeman  
Interim Treasurer Ann Sconiers

For compiling and presenting the information on the SGA for this report.

The SGA would like to thank the faculty and staff that serve on the Student Affairs Committee (SAC) for supporting the transition from SAC to the SGA.

*Respectfully submitted,  
Daniel McCrea and Sammie Maitland, co-chairs*

## **ANNUAL REPORT 2020–2021 Support Staff Committee (SSC)**

A continuous goal for the SSC, working to improve communication and morale among our colleagues, was particularly challenging this year due to working remotely during the COVID-19 pandemic.

We did several social interactions during lunch time; some included games, others consisted of themes. Some had no formal structure; participants spoke of concerns of health and well-being, sorrow over the loss of family and friends due to COVID-19, and other anxieties. We had a moment of silence for those lost at a couple of the meetings.

In addition, we held regular governance conference meetings. These were held so that support staff could bring their concerns to the SSC regarding technology needs, remote working issues, rapid change of job duties and supervisors, and other challenges.

Another goal we achieved was to conduct an SSC survey similar to the survey done several years ago. SSC worked with the Climate Committee (subcommittee) to create the support staff survey. The preliminary review looks positive. Results are not yet public.

With the help of Tracey Meek, we were able to set up HR drop-in hours for support staff. This was so support staff could ask questions and raise concerns.

The SSC worked with IT to provide ongoing training for all support staff. IT has held sessions for SharePoint, Mitel, and Teams since March of 2020 (the beginning of working remotely).

*On behalf of all support staff — a big shout-out to our entire IT team for all your hard work and dedication to employees and students during the past year. We know your workload has increased significantly. We could not do our jobs without you and we appreciate you SO much!*

*Respectfully submitted,  
Kathy Lytle and Robin Oliver, co-chairs*

## **ANNUAL REPORT 2020–2021 Teaching and Mentoring Faculty Committee (TMFC)**

The Teaching and Mentoring Faculty Committee (TMFC) continues to work closely with Faculty Conference to represent the interests, concerns, and proposals of the teaching and mentoring faculty to the Senate, as per the committee's charge in the SUNY Empire State College Bylaws.

TMFC represented the faculty views on the recent change in the Reading Period dates. TMFC prepared a statement of the faculty's preference (option C: 7/12 – 8/6), which was not discussed or voted on by the Senate due to a governance process issue. This statement was read and entered into the minutes of a later senate meeting. The faculty appreciate the Administration's flexibility by accommodating faculty whose summer teaching schedules conflict with the 2021 reading period.

TMFC along with Faculty Conference expressed great concern when part-time faculty had their contracts adjusted and lines reduced in late summer. This was very upsetting to the faculty. Part-time faculty are an integral part of the college both teaching and mentoring our students. We are grateful that these adjustments were, for the most part, reversed. We understand that this was due to fiscal problems and hope that this reduction does not happen again.

Workload is always an issue. The college has experienced financial insecurities. Faculty want to help solve these problems but do not want to be taken advantage of with increased workloads that are not sustainable. We appreciate the union's role in advocating for our interest.

TMFC worked to have procedures put into place for mentor reassignments due to faculty retirements and sabbaticals. We appreciate the new procedures that were established which benefit students, faculty, and mentor services.

TMFC represented the faculty's view on the proposed Bylaws changes. This took a great deal of our time with many of the controversial proposals tabled. We are encouraging people to attend the assembly and vote.

Challenges with Banner, MS Teams, closing or cancelling courses, Banner Document Management reporting, bookstore, mentee assignments, mentee count, and campus closings continue to be pressing concerns expressed to the Faculty Conference. TMFC represents these concerns to the Senate as appropriate.

TMFC continues to ask faculty for feedback and input in an effort to meet our college's mission.

*Respectfully submitted,  
Valerie Goodwin and Diane Perilli, co-chairs*

## **ANNUAL REPORT 2020–2021 Undergraduate Committee for Academic Policy (UCAP)**

UCAP elected Paul Miller and Leslie Ellis as co-chairs for the 2020–2021 governance year.

Over this past year UCAP has considered a wide range of academic policies and issues. UCAP members serve on multiple subcommittees to work on proposed policies. Once a policy draft has been developed UCAP members takes it to their constituents for feedback. The hard work of our committee members has enabled UCAP to move a number of policies and initiatives to the Senate.

Committee members: (2020–2021) Amy Mirabelli, Dianne White, Duncan RyanMann, Eileen O'Connor, Leslie Ellis, Linda Jones, Lorraine Lander, Margaret Williams, Pam Enser, Paul Miller, Rebecca Fraser, Sue Orrell, Tai Arnold (liaison)

# Governance Reports (Continued)

(2019–2020): Carl Burkart, Cathy Davison, Jacqui Berger, MaryHelen Kolisnyk, Moshe Adler, Nikki Shrimpton (liaison)

## ***Policies***

- External Transcript Review: Approved by the Senate March 27, 2020
- Latin Honors: Approved by the Senate May 15, 2020
- Micro-credential Policy: Approved by the Senate August 28, 2020
- Extend Pass/No Pass Policy through Spring 2021 term: Approved by the Senate October 2020
- Learning Contract Policy (to include Title IX language): Approved by the Senate February 2021

## ***Initiatives***

- One Term Exemption to the Dean's List Policy for the Spring 2020 term: Approved by the Senate March 2020
- Exemption to Pass/No Pass for Spring 2020 term: Approved by Senate March 23, 2020
- Exemption to Pass/No Pass for Spring 2020 term: Approved by Senate March 23, 2020
- Suspension of Concurrence Policy for SONAH for two years: Approved by the Senate October 23, 2020
- Course Modes Dictionary: Approved by the Senate December 12, 2020
- Remove Area of Study Guidelines from Policy and add to the catalog: Approved by the Senate March 12, 2021

## ***Policies in Development or Under Review***

- Grading and Evaluation Policy
- Proposed Policy on Area of Study Guidelines and Guideline Templates
- Policy and Procedures for Degree Programs and Portfolio Review and Approval

We would like to thank the committee members for their dedication and hard work over the last year. We thank our liaison Tai Arnold for supporting this committee and helping guide us in our work. We thank Terri Hilton who provides us with the support we need and answers our questions.

*Respectfully submitted,*  
*Paul Miller and Leslie Ellis, co-chairs*

# Bylaws Revisions Assembly April 2021

## Revision to: Article I Section B: (Voting Members of the Assembly)

### Proposed revision to the Bylaws:

All academic personnel, professional employees, support staff employees, and management confidential personnel of the college ~~half time or greater appointments of at least six months at the time of the meeting/election holding a line of .25 or higher.~~

## Revision to: Article V.C.1.; V.C.5; V.C.7; III.A.8;

### Proposed revision to the Bylaws:

Whereas, the representatives of SAC and the larger student body seek to provide a stronger and unfiltered voice for students, and

Whereas, the aforementioned students are establishing a Student Governance Association (SGA) that will stand alongside the college assembly and governance, and

Whereas, the SGA will assume the primary role of SAC which is to represent the views of the students and provide regular access to college leadership.

Therefore, SAC proposes the elimination of the Student Affairs Committee and moves to amend the bylaws as follows:

#### 1. Strike the following phrase from Article V.C.1.

In lieu of an elected student representative to the APC, a student designated by the Student Affairs Committee (SAC) will provide consultation when requested by APC or SAC.

#### 2. Amend the following language in Article V.C.5

... and one student selected from a call for participation and interest from the currently enrolled student body. The student ITC representative will act as a liaison between the student affairs committee and ITC.

#### To read:

... and one student elected by the Student Governance Association.

#### 3. Strike Article V.C.7. Student Affairs Committee

##### Article V. 7. Student Affairs Committee

*Charge:* The Student Affairs Committee (SAC) shall act in behalf of students in the continuing study, review and recommendations for change in all phases of student involvement in the college.

*Membership:* One member shall be elected by each geographic governance unit. All active students shall be invited to apply by the Office of Collegewide Student Affairs through an application process. Thirteen students shall be selected from this applicant pool by the current members of the Student Affairs Committee, who will work toward a balanced representation of students with consideration for statewide geographic area, academic areas, online students, the School for Graduate Studies, the School of Nursing and Allied Health, and the Harry Van Arsdale Jr. School of Labor Studies. Alternates for each student representative shall be approved through this process as well.

#### 4. In the Appendix: Definitions for Bylaws E., eliminate Student Affairs Committee (SAC) from the item

E. Geographic governance unit will be defined for the Integrated Technology Committee (ITC), Student Affairs Committee (SAC), and Teaching and Mentoring Faculty Committee

#### 5. In Article III.A.8., amend the following:

Two student representatives shall be elected senators with vote. The selection of students shall be by procedure agreed upon by the Senate.

#### To read

Two student senators with vote shall be elected by the Student Government Association.

## Revision to: Article 5 Section C

### Proposed revision to the Bylaws:

Membership: One member elected from and by the personnel of each governance unit, ~~and one student selected from a call for participation and interest from the currently enrolled student body. The student ITC representative will act as a liaison between the student affairs committee and ITC.~~

## Revision to: Article 5 Section C

### Proposed revision to the Bylaws:

*Charge:* The Integrated Technology Committee (ITC) shall act for the college ~~to shape the overall vision, strategy and direction of all integrated technology and integrated technology policies implemented at the college. ITC shall play an advisory role in planning, prioritizing and assessing the viability of all by advocating, recommending, and communicating in matters related to~~ integrated technologies and integrated technology policies and issues as they relate to the strategic mission of the college. ~~It plays an advisory role by:~~ ITC shall:

- ~~Serving~~ *Serve* as an advocate for constituents and other governance groups.
- ~~Considering~~ *Consider* and ~~making~~ *make* recommendations on accessible and up-to-date technologies as well as diversity, equity, and inclusion matters around technology use.
- ~~Recommending~~ *Recommend* priorities to meet constituent needs or address constituent concerns for computing and other technologies.
- *Review, approve, and forward to the Senate for action all collegewide technology related policies for alignment with constituent needs.*
- ~~Disseminating~~ *Disseminate* information and feedback throughout the life cycle of technology related policies.

# Bylaws Revisions Assembly April 2021 (Continued)

- **Serving Serve** as a communication bridge to all other technology-related committees on campus, such as but not limited to Banner User's Group, LMS Steering Committee, EIT accessibility committee, and others. This includes sharing of the ITS Strategic Plan.
- **Serving Serve** as a forum to discuss broad technology issues that affect the college community.

## Revision to: Article C Section 2 and Article C Section 10

### Proposed revision to the Bylaws:

10. Undergraduate Committee for Academic Policy Charge: The Undergraduate Committee for Academic Policy (UCAP) shall act for the faculty on academic policy issues that require study, recommendations, and approval in all matters impacting undergraduate academic services and policies of the college, as well as any college procedures that impact undergraduate academic policy. In relation to this charge, UCAP can both initiate and receive proposals related to academic policy of the college. Members shall also be alert to changes in other college policies and/or procedural changes that may impact existing academic policy and respond appropriately. Where there are common issues that relate to both undergraduate and graduate policies, UCAP and the Graduate Studies and Policy Committee (GSPC) shall make joint recommendations to the Senate. UCAP shall also consult on the following:

#### **a. ~~The college's model for undergraduate student learning outcomes assessment with early and substantive consultation with the Office of Academic Affairs (OAA) on its development~~**

*Charge:* The Committee for Undergraduate Programs (CUP) shall act for the faculty in reviewing, assessing, and approving new undergraduate academic programs, certificates, and AOS guidelines. CUP shall thoroughly review all proposals for undergraduate registered programs to ensure that the proposals are complete and adhere to college program development policy. CUP shall thoroughly review all pre-structured undergraduate programs, program curricula, and program requirements. Timing of items for review: All items submitted to CUP for approval or consultation ordinarily shall be received by committee members no less than 30 days before the next scheduled meeting when the items will be on the agenda. All new programs and program changes shall be reviewed by governance units with sufficient time for feedback and response back to CUP. OAA shall be responsible for posting policy changes and shall ensure that sufficient communication with all parties affected by policy changes is implemented.

*CUP shall also consult on the following:*

***The college's model for undergraduate student learning outcomes assessment with early and substantive consultation with the Office of Academic Affairs (OAA) on its development.***

## Revision to: Appendix

This revision removes the geographic governance units as follows,

A. Governance unit will be defined as the following: the five divisions of the School for Undergraduate Studies (Business; Human Services; Arts and Humanities; Science, Mathematics, and Technology; and Social and Behavioral Sciences), the School for Graduate Studies; the School of Nursing and Allied Health, the Harry Van Arsdale Jr. School of Labor Studies (HVASLS), the five professional employee groups, and the support staff as a whole.

~~B. Professional governance unit will be defined as the five professional employee groups (PE). These groups are defined as the following: Office of Communication and Government Relations (OCGR)/Office of Advancement/ Decision Support/Administration, Information Technology Services (ITS), Office of Enrollment Management (OEM), OAA/Academic Administration, and OAA/Academic Programs.~~

~~C. Support Staff governance unit will be defined as the three regions which include: Downstate, Capital, and Western.~~

~~• Downstate (Brooklyn, Hartsdale, the Harry Van Arsdale Jr. School of Labor Studies, Hauppauge, Manhattan, Nanuet, Newburgh, Old Westbury, Riverhead, and Staten Island)~~

~~• Capital (Albany, Fort Drum, Johnstown, Latham, Plattsburgh, Queensbury, Saratoga Springs, Schenectady, and Watertown)~~

~~• Western (Alfred, Auburn, Batavia, Binghamton, Buffalo, Canandaigua, Cheektowaga, Corning, Dunkirk, Syracuse, Ithaca, Lakewood, Sanborn, Olean, Rochester, and Utica)~~

D. Academic governance unit will be defined as the following: five divisions of the School for Undergraduate Studies (Business; Human Services; Arts and Humanities; Science, Mathematics, and Technology; and Social and Behavioral Sciences), the School for Graduate Studies, the School of Nursing and Allied Health, and the Harry Van Arsdale Jr. School of Labor Studies (HVASLS).

E. Geographic governance unit will be defined for the Integrated Technology Committee (ITC), Student Affairs Committee (SAC), and Teaching and Mentoring Faculty Committee (TMFC). These units include: Metropolitan, Long Island, Central New York, Genesee Valley, Niagara Frontier, Hudson Valley, Northeast, Saratoga Springs, the Harry Van Arsdale Jr. School of Labor Studies, the School of Nursing and Allied Health, and the School for Graduate Studies.

All academic personnel, professional employees, support staff, and management confidential personnel holding half time or greater appointments for at least six months shall be considered members of geographic units. With the exception of the School of Nursing and Allied Health, the School for Graduate Studies, and the Harry Van Arsdale Jr. School of Labor Studies, where one sits, determines one's geographic unit. The areas will include the following:

• Metropolitan (Manhattan, Brooklyn, and Staten Island)

• Long Island (Old Westbury, Hauppauge, and Riverhead)

## Bylaws Revisions Assembly April 2021 (Continued)

- ~~Central New York (Syracuse, Auburn, Binghamton, Fort Drum, Ithaca, Utica, and Watertown)~~
- ~~Genesee Valley (Rochester, Alfred, Batavia, Canandaigua, and Corning)~~
- ~~Niagara Frontier (Cheektowaga, Dunkirk, Lakewood, Sanborn, and Olean)~~
- ~~Hudson Valley (Hartsdale, Nanuet, and Newburgh)~~
- ~~Northeast (Latham, Albany, Johnstown, Plattsburgh, Queensbury, Saratoga Unit, and Schenectady)~~
- ~~Saratoga Springs~~
- ~~Harry Van Arsdale Jr. School of Labor Studies (HVASLS)~~
- ~~School of Nursing and Allied Health~~
- ~~School for Graduate Studies~~

F. ~~Undergraduate divisions will be defined as the following: Business; Human Services; Arts and Humanities; Science; Mathematics, and Technology; and Social and Behavioral Sciences.~~

G. Graduate divisions will be defined as Business Management and Leadership; Education; and Graduate Liberal Arts and Sciences.

H. Active students will be defined as students who have been enrolled in the last three years and have not withdrawn.