Community Outreach Funds Application Request

Submit application and a budget sheet by e-mail to Mary Morton, affirmative action officer, at mary.morton@esc.edu. The Diversity/Inclusion Committee members will review all applications and allocate funds.

Applications for fiscal year 2013-14 must be submitted by April 8, 2013 for consideration. Committee members will make funding decisions during the following week and applicants will be notified of the committee’s decision.

The maximum amount awarded to an office, center or program is $2,000 in a single fiscal year.

Future eligibility for Community Outreach Grants requires the submission of an evaluation of the funded activity shortly after the funding period has concluded.

Date of Submission: __________  Office, Center or Program: ____________________________

Activity/Project Title, Date and Location: (If this is an ongoing project, specify the time period.)

Activity/Project Description:

What is the intended audience for the activity/project?

What are the intended outcomes of this activity/project?

How will these outcomes be measures?

Employee(s) who will lead activity/project: (name, title, work location)

Amount Requested:

Dean’s signature: ____________________________________________________

(Dean may attach statement of support for the activity/project)

“Diversity is noticeable heterogeneity. We are not interested in creating a philosophical agenda but, rather, crafting a pragmatic initiative that is grounded thoroughly in Empire State College’s historic mission of access.”